

## Program Review Committee Report to DPAC for 2023-2024

### Introduction

The academic year 2023-24 saw the first cohort of programs use the newly revamped Comprehensive Program Review (six-year). Reports were all due in Precision Campus on April 1, 2024.

The committee grouped similar programs together, so this cycle included most of the STEM programs: **Physical Sciences, Life Sciences, Earth Sciences, and Math**

Student Services programs included: **the Office of Student Judicial Affairs, Emeritus, and Community Education**. The latter two programs are also instructional, and they completed a special hybrid template.

Administrative programs included: **Risk Management, Sustainability, and Campus Police**

Programs' mini-teams, assigned to specific programs for the year, provided formative feedback over the course of the year, as well as summative feedback in May. After the cycle was completed, the Program Review Committee held focus groups to solicit feedback from participants that will be used to improve the process going forward.

### Key Findings of Cycle 1 CPR Reports Meta-Analysis

1. **AB 705/1705 Implementation Support:** STEM instructional programs are reporting that many students are unprepared to meet the math requirements of their courses. This is at least partially a result of the implementation of AB 705 and AB 1705. To address this challenge, we recommend that a task force be created, comprising faculty, CSEA and administrators, to make recommendations to improve the students' math preparedness.
2. **Data-Informed Scheduling:** Instructional programs report challenges meeting their enrollment goals and a decline in overall enrollment. Furthermore, some departments report that students take classes in other districts because they cannot get into classes they need at the times they want. Instructional programs need access to robust, dynamic class scheduling tools to optimize efficiency to meet student demand.
3. **Support Emerging Programs and Innovations:** Collectively, programs who started new initiatives during the CPR review period reported challenges institutionalizing their innovations. The District needs to invest in new and emerging programs, departments, and functions of the college to ensure their success. This includes sufficiently staffing and funding new programs (i.e., Aquaculture certificate) and increasing meaningful professional development offerings and resources for departments pursuing innovations (i.e., math faculty charged with redesigning Calculus curriculum).

4. **Districtwide Sustainability Culture and Initiatives:** At present, sustainability is the purview of one program. But to support the Board of Trustees' "Resolution for Climate Change and Sustainability," a districtwide culture of sustainability should be fostered. Develop a strategic inter-departmental plan and timeline to "green" existing practices in impactful areas, such as facilities planning, maintenance and operations, events, and human resources.
5. **Districtwide Safety Culture:** At present, safety is the purview of a limited number of programs on campus. A districtwide culture of safety should be developed, where each employee feels supported and accountable for ensuring a safe environment for our shared campus community. Assess current employee perceptions and knowledge related to safety practices to identify priorities in creating a strong safety culture on campus.
6. **Succession Planning:** In facing the challenge of upcoming retirements and staff turnover, programs lack guidance on succession planning, including mentoring the next generation of campus leaders. Strategically planning for transitions in personnel ensures the seamless continuation of operations and upholds the highest standards of service to our community. The District should support programs with best practices recommendations and institutional planning.