

2020 Annual Program Review

Program Name: Pico Partnership

Program Review Author: Aimee Lem

I. PROGRAM DESCRIPTION: In one or two paragraphs, provide a description of the primary goals of your program or service area. Attach an appendix to describe your program or service area in more detail, if needed.

Note: If no changes have occurred, feel free to copy and paste from your last review. If it exists, feel free to copy the brief description of your program from the college catalog: <http://www.smc.edu/CollegeCatalog/Pages/default.aspx>

The Pico Partnership program's goal is to recruit and support at least 50 local youth in realizing and obtaining their educational and career goals. Specific program outcome goals are as follows.

- 100% of program students will develop an education plan
- 70% will complete the Fall term with a 'C' average or higher
- 50% will persist from Fall to Fall
- 15% will graduate annually and/or transfer within 3 years
- 80% will follow up on referrals
- 100% will identify a degree/career goal by the end of the first year
- 75% will make satisfactory progress toward completing at least 4 courses from their education plan
- 100% will apply for financial aid
- 85% will have access to necessary textbooks
- 75% will report a reduced financial burden attending college as a result of services provided through the program

The Pico Partnership Program is a collaboration between Santa Monica College and the City of Santa Monica. The program meets the needs of the underserved, under-represented youth who live in close proximity to the College. Pico Partnership motivates and assists young adults to attend SMC and work toward their career and education goals. Each student in the program works one-on-one with a counselor. The program provides students with assistance in:

- Early enrollment
- Setting academic, career, and personal goals
- Assistance with financial aid

Each student is also provided with additional opportunities, such as:

- Textbook vouchers
- Wellness counseling services
- Career counseling services

Students are eligible to participate in Pico Partnership if they are 17 to 24 years of age, previously attended Santa Monica or Olympic High School, and have a strong desire to refocus their lives with a positive outlook on their future. Program participants are encouraged to serve as role models for other young adults, inviting them to consider the opportunities and benefits that a college education can offer.

II. PROGRESS SINCE LAST REVIEW (LAST YEAR'S OBJECTIVES)

Identify the original objectives from your last review, as well as any objectives that emerged during the year

(if applicable). For each objective, determine status and explanation for status.

Objective	Status (Check one)	Status Explanation
Collect and analyze SLO data on PPTA students.	<input type="checkbox"/> Not Completed <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed	While SLO data was not collected during Fall 2019 through the student information system (ISIS), questions pertaining to outcomes during counseling appointments were featured in the year end survey. These questions included topics such as educational planning and financial aid in relation to counseling sessions and will be analyzed during an All Staff meeting prior to Fall semester to enhance 2020-21 program services.
Expand the Student Satisfaction Survey to include additional questions regarding specific resources needed for student academic success and utilize that information to enhance program services.	<input type="checkbox"/> Not Completed <input checked="" type="checkbox"/> In Progress <input type="checkbox"/> Completed	The Spring 2019 survey questions have been expanded to assess COVID-19 impact on student success and wellbeing. Results are pending and when released, will be evaluated to develop 1 new program strategy/service during 2020-21. This service will likely be tied to enhanced wellness support for students experiencing hardship due to COVID-19.
Establish a stable, consistent math tutoring component within the Pico Partnership program	<input type="checkbox"/> Not Completed <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Completed	The leadership and location changed for the program during this year, allowing for enhanced collaboration across special programs (EOPS/CARE, Calworks, Dream and Guardian Scholars). Consistent math tutoring offered through EOPS, located near the Pico Partnership and EOPS offices, was also offered to Pico Partnership students. A Pico Partnership graduate (enrolled in SMC's Bachelor degree program) served as one of the math tutors available to Pico Partnership students.
Create electronic version of program application for increased accessibility to joining the program.	<input type="checkbox"/> Not Completed <input type="checkbox"/> In Progress <input checked="" type="checkbox"/> Completed	The program application, recommendation form, and outreach initiatives (such as Information Sessions) have been formatted in an electronic or virtual environment, allowing for enhanced accessibility to joining the program.
Click or tap here to enter text.	<input type="checkbox"/> Not Completed <input type="checkbox"/> In Progress <input type="checkbox"/> Completed	Click or tap here to enter text.

III. ACHIEVEMENTS

(Optional) List any notable achievements your program accomplished in the last year.

One of the most significant accomplishments of the program this year is not only meeting the program participant goal, but exceeding the goal for serving participants living in the Pico neighborhood. Additionally, the program celebrated 8 graduates and/or transfer students, including one program student who was honored with the college's annual Student Affairs Scholarship. The program successfully transitioned all outreach, admission/application processes, and office procedures to an electronic/virtual format.

IV. CURRENT PLANNING AND RESOURCE NEEDS

Part 1: Narrative

Broadly discuss issues or needs impacting program effectiveness for which institutional support or resources will be needed for the next academic/fiscal year.

Due to the current economic climate, the city of Santa Monica has made budget cuts to many of its Human Services Grant Division programs. Pico Partnership has experienced a 12% cut to grant funding, totaling \$18,237, resulting in a decrease in adjunct counseling hours for the program.

Part 2: List of Resources Needed

Itemize the specific resources you will need to improve the effectiveness of your program, including resources and support you will need to accomplish your objectives for next year.

While this information will be reviewed and considered in institutional planning, the information does not supplant the need to request support or resources through established channels and processes.

Resource Category	Resource Description/Item	Rationale for Resource Need (Including Link to Objective)
Human Resources	Adjunct Counseling Hours	Pico Partnership grant faced a 12% budget cut amounting to a loss of \$18,237. This resulted in a decrease in adjunct counseling hours.
Facilities <i>(info inputted here will be given to DPAC Facilitates Comm.)</i>	Click or tap here to enter text.	Click or tap here to enter text.
Equipment, Technology, Supplies <i>(tech inputted here will be given to Technology Planning Committee)</i>	Click or tap here to enter text.	Click or tap here to enter text.
Professional Development	Click or tap here to enter text.	Click or tap here to enter text.

V. CHALLENGES RELATED TO SPRING 2020 COVID-19 CRISIS AND RESPONSE:

List significant challenges your program faced in Spring 2020 due to COVID-19. Please also include your responses and solutions to this crisis.

The program has faced challenges in moving to a virtual environment, especially as it relates to student success and office procedures. Pico Partnership maintains physical student files for the purpose of audits performed by the city. Therefore, the program developed back up electronic student files, counseling notes, and forms to transition to a virtual environment and will print many of these notes for physical student files upon return to a physical environment. The program now utilizes Microsoft Teams and Google Suite applications to track student progress and manage the admissions process and required documents for incoming students. The outreach counselor has transitioned her outreach efforts to virtual information sessions and virtual meetings with community agencies. The program has also seen a disruption in student success and wellbeing as it relates to the COVID pandemic and has connected students to as many free resources as possible, such as the Chromebook loan program, student aid funding, and wellness counseling.

VI. THE NEXT SECTION IS FOR CTE PROGRAMS ONLY

N/A

PARTNERSHIPS:

Part 1: Industry advisory meeting dates and attendance for 2019-2020.

Date of Meeting	# of SMC Attendees	# of Non-SMC Attendees
Click or tap to enter a date.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap to enter a date.	Click or tap here to enter text.	Click or tap here to enter text.
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Part 2: Employer partnerships/collaborations for 2019-2020. Identify the most salient partnerships or collaborations.

Employer Name	Type of partnership or Collaboration <ul style="list-style-type: none"> Advisory attendance Internship site Donations Job placement Other 	Optional: Additional information about partnership or collaboration
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CONGRATULATIONS – that’s it! Please save your document with your program’s name and forward it to your area Vice President for review.

The following section will be completed by your program’s area VP

Vice Presidents:

First, please let us know who you are by checking your name:

- Christopher Bonvenuto, Vice President, Business and Administration
- Don Girard, Senior Director, Government Relations & Institutional Communications
- Sherri Lee-Lewis, Vice President, Human Resources
- Jennifer Merlic, Vice President, Academic Affairs
- Teresita Rodriguez, Vice President, Enrollment Development
- Michael Tuitasi, Vice President, Student Affairs

Next, please check this box to indicate that you have reviewed the program’s annual report Provide any feedback and comments for the program here:

Click or tap here to enter text; the box will expand when you enter text.

Finally, please **save the document** and email it to both Stephanie Amerian (amerian_stephanie@smc.edu) and Erica LeBlanc (leblanc_eric@smc.edu). If you have any questions, please contact us!

Thank you for your input!