

## Progress Update (Past Two Years) - Business Administration

1. Provide an update on your program or department's progress on your last objectives or action plans:

Progress Update Past Action Plans

### Progress Update Past Action Plans

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What type of program review did you last submit?

- Old annual
- Old six-year
- PU
- CPR

What is the status of your last program review action plan/objective?

- Completed
- In Progress
- No Longer Pursuing

Discuss the progress made on the goals in your action plan(s) (if last program review was a PU or CPR) or annual objective(s) (if last program review was an annual or old six-year).

*The BEST FIN system for the financial system has been converted and went on live May 2020. Currently we are working on the implementation of HCM (Human Capital System) with a target go live date of April 2026.*

End of Progress Update Past Action Plans

2. Considering your program's past plans and the developments over the past two years, what challenges and concerns need to be addressed in the next two-year review period?

*We are currently using data from different systems needed verification for development of budget. We are hoping the implementation of HCM will mitigate the use and help automate the development of budget.*

3. Broadly discuss the most critical resources you anticipate needing to effectively implement the goals in your program's action plan in the next review period. If applicable, your answers here should inform the specific line item requests in your future Annual Resource Requests (ARR).

*The implementation of HCM will hopefully integrate data in the financial system and automate budget development. Additionally the Budget Analyst has gone on leave the past year and resigned. With the budget constraints, we will be hiring a temporary employee to be able to promptly accomplish tasks and respond to other departments..*

This form is completed and ready for acceptance.