

Program Review Committee Meeting – April 2, 2024, SSC396

Present: Stephanie Amerian, Hannah Lawler, Jing Liu, Mitch Heskell, Cathi Miller, Guido Davis Del Piccolo, Brian Driscoll, Marisol Moreno, Tyffany Dowd

Call to order: 1:08

Minutes from March 5, 2024 approved unanimously

The Committee discussed progress of mini teams.

The Committee then discussed the Milestone 1 meeting scheduled for March 19, 2024.

The Committee then discussed the process for writing and issuing the Executive summary for the Cycle 1 Program Review reports:

For each mini team:

- Administrative member writes the draft
- Other members of mini team review draft
- Final draft submitted to Chair Amerian for review.
- Summaries will be presented May 7.

The second half of the May 7 meeting will be a celebration for the VPs and the Cycle 1 participants.

Adjourned at 2:55.