

MINUTES

ACADEMIC SENATE JOINT PROGRAM REVIEW COMMITTEE

FEBRUARY 16, 2021

Location: [Zoom](#)

Members Present: Stephanie Amerian (Chair), Dione Carter (Vice Chair), Tyffany Dowd, Teresa Garcia, Liz Koenig, Jessica Krug, Hannah Lawler, Marisol Moreno, Eric Oifer, Alaisen Reed

Interested Parties Anne Marre Bautista, Deirdre Weaver

Present:

I. Call to Order

The meeting was called to order at 3:06 pm.

II. Public Comments

None

III. Approval of Minutes

Postponed to March 9, 2021: Approval of minutes for November 17, 2020

Moved by:

Seconded:

Yays:

Nos:

Abstentions:

IV. Discussion Item:

- A. Welcome: Stephanie and Dione welcomed the PRC to the spring semester. Dione was introduced as the new Vice Chair and thanked Hannah for her accomplishments and ongoing support.
- B. Separate Program Review Processes for Instructional/Student Support Programs and Operational/Administrative Units: Stephanie and Hannah updated the committee on the new Program Review processes and the goal to reduce the number of program reviews from 85 to 54 reviews and establish Administrative Unit Objectives, which might include 15 to 18 departments. It is important to consider members of the DPAC subcommittee to serve as the AUO subcommittee. Administrative Units will need to embrace their connection to student success and value the process. The subcommittee needs to have the input of faculty not only administrators. The program review process is for self-evaluations— successes, challenges, actionable items/outcomes, and resources. Proposed change is for a two year “progress report” rather than an annual program review. For example, the two year will be a progress report and the six year will be a comprehensive report in Precision Campus, not CurricUNET, with all reports due beginning 2021/2022 with the first report due April 1, 2022. The PRC will establish mini-committees to review three to four comprehensive reports submitted by similar areas then the administrator assigned to each group (one administrator with three to four faculty) will complete the executive summary for his/her/their assigned mini-team using the specific rubric.j This is a time for deep, meaningful reflection and inclusive, collaborative collaborations with guided questions. Refer to the Revised Comprehensive Review Timeline for a visual interpretation of the proposed timeline starting fall 2021 through spring 2022. If the process is not working, then the PRC will update as needed.
- C. Next meeting: Dance Department to present six-year review to the PRC on March 9, 2021. Dione will email new calendar invites for Program Review Committee, 3rd Tuesday over every month, 3-5pm. Hannah will delete her invites.
- D. Presentations to Instructional Chairs and Chair of Chairs: Stephanie, Dione, and Hannah will present the proposed new Program Review at the Instructional Chairs meeting on February 19, 2021 followed by a Q&A to solicit feedback at the Department Chairs meeting on March 1, 2021.

E. PRC new program review updates and timeline: The PRC will have a special meeting on March 16, 2021 to revisit program review updates and timeline.

V. Adjournment

The meeting adjourned at 4:53 pm.