
Professional Development Committee Meeting

Minutes

Location: [Online meeting](#)
Date: September 10, 2020
Time: 3:00pm – 5:00pm

PDC/CPDC Minutes: 9/10/20

Who was in attendance: Jessica Krug, Lea Hald, Julie Chekroun, Nick Fox, Fariba Dinaali, Carla Alvarado, Cyrus Fernandez, Aaron De La Torre, Estela Ruezga, Kiersten Elliott

Discussion topics:

Fall Flex Day Survey results- overall people were very happy with the events that we scheduled the two weeks prior to school starting. We hope to keep the flexibility and likely will be hosting the Spring 2021 event online again as well.

Where to house the recorded content: There is a desire to create a web page where all the recorded professional development can be kept (ex: smc.edu/professional development). Kiersten will look into the feasibility of this.

No old business to discuss:

New Business:

Spring 2021 Flex day: Date March 18 (Thursday)

Goals and areas of emphasis for this year were discussed:

- Continue working with the CPDC partners
- Work with the Equity and Diversity committee
- Create one stop shop for professional development (webpage)
- Equitizing the gateway courses for students
- Onboarding for Faculty and Staff
- Consider the PDC/CPDC's role with The Center for Teaching Excellence
- Move the PDC conference request form online with Adobe Sign and possibly create a "how to apply" video

Meeting adjourned at 5:00