

Serving • My • Community



Spring 2011
Institutional Flex Day

Santa Monica College
Thursday, March 17th, 2011

Spring Institutional Flex Day 2011

Overview:

7:30am	Check-in at Pavilion on Main Campus Coffee/Networking
8:00am	Program Begins
9 – 10:30am	Jeff Borden, Guest Speaker
10:45am	Food Panels (Discussion of Food theme on Global, Local and Microscopic Scale)
Noon	Lunch in the Pavilion Community Service Resource Fair
1:15pm	Workshop Options #1
2:15 – 3pm	Workshop Options #2
3:15pm	Optional Raffle in the Pavilion

Jeff Borden

Senior Director of Teaching & Learning at eCollege, **Jeff Borden**, has his M.A in Rhetoric/Human Communication and is currently a doctoral student (ABD) in Education Leadership at Argosy University in Denver. Jeff has created, taught, and administered several upper and lower division Communication and Computer courses for several Universities and Community Colleges around the country since 1998. Additionally, he has assisted faculty, administrators, and trainers from diverse fields in conceptualizing and designing both on-ground and online courses as well as given direction to schools for total program success. Finally, Jeff speaks around the world giving keynote addresses, presenting his “Master Teacher” workshops, performing stand-up comedy, giving creativity seminars, and continues to publish within his field of study. Most recently, Jeff has spoken to the U.S. Congress’ Education Committee, keynoted at a 12,000 audience member conference in Sao Paulo, Brazil, spoke in the 2nd Life NMC Symposium for the Future, and been asked to determine the “Academic Vision” for eCollege where he reports directly to the President. To read Jeff’s blog or get more information, check out: www.jeffpresents.com

10:45 – noon: Food Panels

Participants will be asked to select one of the following 3 workshops:

Food at the Global Scale: SMC faculty address the international dimensions of food. These include issues of hunger and food security, the globalization of agriculture, and the diverse ways in which food is a celebrated part of our diverse cultural identities. *Art 214*

Food at the Local Scale: SMC faculty address the food ways of Los Angeles and California, as well as the food-related ties that bind us to place. Also discussed are the challenges we face, as families and individuals, of eating healthily in modern society. *HSS 165*

Food at the Microscopic Scale: SMC faculty discuss the hidden worlds of food at the molecular and microbiological level, including the science of cooking and our many traditions of fermented food and drink. *Science 145*

12 – 1pm: Lunch in the Pavilion

★ Community Service Resource Fair ★

1:15 – 2pm: Workshop Options #1

HSS 156 *Kiss, Bow, or Shake Hands? Protocol and Professionalism for Student Success*

As our students prepare to enter and advance in the work force, it is crucial that they understand and practice appropriate business professionalism. This workshop will demonstrate and discuss skills that our students can acquire to enhance their success in the global marketplace. *Eleanor Schapa*

HSS 165 *Digital Storytelling: You’ve perfected your lectures and PowerPoint presentations, but what’s the next step?*

This session is intended to bring narrative to your courses, to make lessons and learning more engaging. Participants will see specific examples of how to take content and use various software and Internet based tools for their classroom, including Web 2.0 and other presentation tools. Participants will leave with a new understanding of “storytelling” in the classroom (online and Web-enhanced) and will be provided with working examples for instructor presentation, group collaboration, and student assessment. Participants will leave with sample rubrics, sample storyboards, and sample assessments in addition to an understanding of how to find appropriate, digital storytelling tools for the classroom. From a seasoned presenter, this session promises to be engaging, interactive, informative, and we’ll even sneak in some fun along the way. *Jeff Borden*

HSS 155 ***Some More Teachers, Some More Books...Back to School Again***

A panel of veteran students will discuss what it was like for them to return from military service to civilian life and academia. What works for them and what does not work as they transition to campus life. *Linda Sinclair*

HSS 153 ***Climate Action Plan Community Input***

The SMC Sustainability Task Force is planning to launch our institutional Climate Action Plan during Earth Week 2011, please join them in setting a target date for SMC to achieve Climate Neutrality and discuss recommendations on how SMC can reduce its carbon footprint. *Genevieve Bertone, Amber Katherine, Bill Selby, and Jeff Gehring*

Letters & Science 152 ***The Smartest Room on Campus!***

Come see the new SMC Digital Learning Studio! You'll get a full demonstration of the latest instructional technologies including Apple iPads, SMART Response Clickers, interactive whiteboards, and much more. This may be the only classroom where "texting" while in class is actually allowed! Space is limited. *Keith Graziadei*

GYM 102 ***Come learn about West African dance as it relates to food.***

Session will be taught by our African Dance instructor. *Laila Abdullah*

HSS 104 ***Inclusivity Follow-up Workshop:***

Thomas Brown returns to campus to do a follow-up to our Fall Inclusivity Workshops. Come discuss what you took away from the workshop and how you integrated it into your classroom or daily work environment.

HSS 150 ***Developing Curriculum that Supports Global Citizenship: The Global Implications of Teaching Philosophy of Religion***

Philosophy professor Sage Bennet shares results of her research on integrating Global Citizenship in the classroom. She will discuss lessons drawn from her Philosophy of Religion course that can be applied across many different disciplines, emphasizing the use of change-oriented action and service as a pedagogical strategy.

HSS 151 ***What can tutoring services do for my students?***

SMC has a wide range of tutoring services on campus to assist students. Where are they? What services do they offer? How can I refer my students to the services? Come to this session to find out more about the role of tutoring in student success. *Janet Harclerode*

HSS 103 ***SMC Technology: The Road Ahead***

An interactive discussion of initiatives like Corsair Connect, Single Sign-On, along with the integration of Google Apps, Cloud technologies, Mobile Devices, and several new projects in the pipeline now and how they impact the classroom. *Lee Johnston*

HSS 105 ***Food at the Global Scale: Continue the dialog with your colleagues.***

HSS 106 ***Food at the Local Scale: Continue the dialog with your colleagues.***

HSS 154 ***Food at the Micro Scale: Continue the dialog with your colleagues.***

HSS 205 ***AB1825 Sexual Harassment Prevention Workshop: Classified Staff Focus***

Join us for this workshop about California's laws regarding sexual harassment prevention in the workplace and on campus. Come learn how to spot potential trouble situations in and out of the classroom and how to protect yourself in case of an incident. *Ribhalin Kharpuri Mukhim*

HSS 206 ***Understanding your Leaves and Benefits: Come learn from the experts.*** *Vanna Ratnaransy*

HSS 207 ***Are You Feeling Stressed?***

Come practice some helpful techniques to help you de-stress at work and at home. *Alison Brown and Tina Feiger*

HSS 254 ***Classified Paycheck Reading 101***

How to read your paycheck with all the mysterious codes explained and what all the different sections mean for the employee. I will explain what all the deductions are and why they appear where they do on the paystub. *Ian Fraser*

HSS 253 ***Come to the California Career Café: A Virtual Career Center.***

Coffee will be served. *Vicki Rothman*

HSS 255 ***Getting an Interview: Tips for Completing the Classified Job Application***

Application and Securing an Interview Slot This workshops will focus on tips for navigating the 21st century job on-line application process—reading application directions, what to have on-hand before starting, what additional documents to upload to enhance your application. *Dori MacDonald and Lisa Jenkins*

HSS 256 *Caring for Elderly Parents and Family Members*

You are not alone. Come hear some helpful resources and tips to managing this role. *Gloria Lopez*

Meet Outside the Pavilion *Chi Gong*

Chi Gong, meaning energy work, is a form of traditional Chinese exercise to stimulate circulation in muscles, bones, meridians and organs. We will practice the rounds: circular movements in the joints, self massage, and movements from the Wu school and Yang style. *Charlotte Holtzermann*

HSS 263 *Big Blue Bus's innovative plans for the future*

Dan Dawson and Linda Gamberg

HSS 204 *SOCIAL NETWORKING: What is it? Why do we do it at SMC? Why it works.*

Come hear from a panel of experts at SMC.

2:15 – 3pm: Workshop Options #2

HSS 156 *ADA Workshop*

This informative workshop focuses on the changes to the American with Disabilities Act (ADA) and how these changes affect the college community. Howard Friedman of Fagen, Friedman & Fulfroost will detail the changes that have been adopted which include:

- New regulations governing the use of Service Animals
- Revisions to Standards for Accessible Design, consistent with newly published U.S. Architectural and Transportation Barriers Guidelines
- New regulations governing Mobility Devices, drawing distinctions between wheelchairs and other power driven mobility devices, and the new regulations governing usage of each
- Amended regulations expanding the requirements for providing Auxiliary Aids and Services to ensure effective communication
- Amended regulations regarding Telecommunication access via telephone and voice mail systems

HSS 165 *Groups 3.0: Community, Crowdsourcing, and Collaboration*

Teams do not have to be the dreaded experience many students believe them to be. As educators, we need to best understand how to provide a platform for success when it comes to group work in the classroom. As a vehicle for authentic assessment and real life tasks, small groups can be powerful tools. This session will provide participants with information about group creation, illustrate group col-

laboration models, demonstrate useful technology to make group work easier and more manageable, and help participants create their own peer evaluation rubrics for use in the classroom. *Jeff Borden*

HSS 155 *The Three Sided Mirror of PTSD*

An expert in PTSD will give us an overview of combat related PTSD—it's symptoms and effects and how we can help students returning to school after experiencing combat. *Veterans Resource Center Staff*

HSS 153 *Share the ride: ZimRide services at SMC*

Want to connect with other SMC folks and share a ride to work? The new ZimRide carpool matching service can do just that! Save money, time, and the planet, just by sharing the ride! From buses to carpool matching, come learn how SMC is incentivizing alternative transportation and being a good local and global citizen. *Amy Fox, Justine Rembac, and Genevieve Bertone*

HSS 154 *Chew on This: "What Would You Do?" Three short discussion-starting skits about what you would do.*

Student and Faculty Honor Council Members will be putting on the following three skits, "But I was sick, can't I just take a makeup?," "Grade badgering, no one wants a C!," "Can you explain this, suspicions of plagiarism!." Following each skit, workshop members will open the discussion to the workshop participants and explore strategies and ideas of what to do. *Valerie Narey, Greg Brookins, Narhyn Johnson, Kayo Johnson, and Angelica Chavez*

Letters & Science 152 *The Smartest Room on Campus!*

(REPEAT) Come see the new SMC Digital Learning Studio! You'll get a full demonstration of the latest instructional technologies including Apple iPads, SMART Response Clickers, interactive whiteboards, and much more. This may be the only classroom where "texting" while in class is actually allowed! Space is limited. *Keith Graziadei*

HSS 152 *On-line Flex Reporting Preview Workshop*

The Professional Development Committee, Academic Senate, Department Chairs and Faculty Association have been working to develop an on-line flex reporting system that will be easy to access, faster to use and tie to our commitment to sustainability by eliminating paper waste. Come hear about the new process and proposed time-line for rollout and conversion. *Jocelyn Chong and Jenny Merlic*

HSS 104 *Inclusivity Follow-up Workshop*

Thomas Brown returns to campus to do a follow-up to our Fall Inclusivity Workshops. Come discuss what you took away from the workshop and how you integrated it into your classroom or daily work environment. (Repeat from earlier session)

HSS 205 ***AB1825 Sexual Harassment Prevention Workshop: Faculty Focus***

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HSS 151 ***Attention Faculty! Student Development isn't just for Student Affairs anymore.***

At SMC the only thing all students hold in common is that they take classes. With that fact in mind, what types of teaching strategies are suggested by this body of theory which will engage students, promote cognitive and psychosocial development, and increase retention to graduation? Traditionally student development theory is isolated in schools of education and student affairs departments. Come and learn a bit about these theories and how you might integrate development into your classes. *Georgia Lorenz*

HSS 103 ***Google @ SMC***

A Panel discussion session to learn how a group of SMC faculty were part of a pilot group to use Google Apps to collaborate and communicate with their students in the "Cloud". Come explore how these experiences can apply to you.

HSS 105 ***Favorite Foods With A Twist: A Produce Pro Will Assist***

A real produce specialist will talk about healthy recipes that you'll love!
Beth Kimball, Campus Kitchen

SCI 145 ***FERPA 101: Everything Everyone Needs to Know***

Come test your knowledge of FERPA and fulfill your training obligation at the same time. This informative training will educate you about the College's obligations in a fun and interactive way with the use of iClickers. *Bob Myers and Kiersten Elliott*

HSS 206 ***Understanding your Leaves and Benefits: Come learn from the experts.*** *Vanna Ratnaransy*

HSS 207 ***Are You Feeling Stressed?***

Come practice some helpful techniques to help you de-stress at work and at home. *Alison Brown and Tina Feiger*

HSS 254 ***Best Practices: How to report time and absences to payroll***

Come learn the in's and out's of the payroll forms, the codes and the schedules.
Ian Fraser

HSS 253 ***Come to the California Career Café: A Virtual Career Center.***

Coffee will be served. *Vicki Rothman*

HSS 255 ***The "NEW" Interview: 10 Tips for Acing the Interview***

This workshop focuses on the top ten things Interviewers look for when you arrive for your interview. Come learn what visual, verbal, and written skills the interviewer will be looking for along with required job skills. *Dori MacDonald and Lisa Jenkins*

Meet Outside the Pavilion *Chi Gong*

Chi Gong, meaning energy work, is a form of traditional Chinese exercise to stimulate circulation in muscles, bones, meridians and organs. We will practice the rounds: circular movements in the joints, self massage, and movements from the Wu school and Yang style. *Charlotte Holtzermann*

HSS 256 ***Caring for Elderly Parents and Family Members***

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HSS 263 ***Big Blue Bus's innovative plans for the future***
Dan Dawson and Linda Gamberg

HSS 204 ***SOCIAL NETWORKING: What is it? Why do we do it at SMC? Why it works.***

Come hear from a panel of experts at SMC.

3:15pm Raffle in the Pavilion

(optional)

An extra special "Thank You" to:

- | | | |
|---------------------|----------------------------------|----------------------------|
| Dr. Chui L. Tsang | Al DeSalles | Jeffery Peterson |
| Eric Oifer | Steve Levine | Tom Corpus |
| Pete Morris | Jeff Caffrey | Bruce Wyban |
| Gillian Grebler | LeRoy Nakamura | Associated Students |
| Carol Ring | Jim Serikawa | President's
Ambassadors |
| Charles Mark-Walker | The Events Staff | Alpha Gama Sigma |
| Reprographics | Beth Kimball -
Campus Kitchen | Phi Theta Kappa |

Workshops



**10:45 – Noon
Food Panels**



**1:15 – 2pm
(Options #1)**



**2:15 – 3pm
(Options #2)**



**Practice Sustainability.
Please Recycle.**



Resource Fair



The Professional Development Committee:

- | | |
|-------------------------------|----------------|
| Nancy Hanson (Chair) | Tiffany Inabu |
| Kiersten Elliott (Vice Chair) | Cindy Kelly |
| Patricia Burson | Monica LaBenda |
| Sandy Chung | Valerie Narey |
| Judith Douglas | Judy Neveau |
| Steve Hunt | |

Santa Monica College Spring Institutional Flex Day 2011

*Fill out form to document
your attendance.*

Name *(please print)* _____

Department _____

Extension _____

(Please check one)

Faculty

Classified

Administrator

TO BE ELIGIBLE FOR THE RAFFLE AT 3:15...

Faculty – Every circle must have a stamp.

Classified – All but the #1 workshop must have a stamp.

YOU DO NOT NEED TO BE PRESENT TO WIN.

***Be sure to drop off your program with
a PDC committee member.***