

Santa Monica College Academic Senate

Professional Development Committee

Thursday, October 7, 2010

3:00p.m.-5:00 p.m.

Present: Tiffany Inabu, Patricia Burson, Steve Hunt, Varerie Narey, Judy Neveau, Sandy Chung, Kiersten Elliott, Monica LaBenda, Cindy Kelly

**Professional Development
Committee**

**Nancy Hanson, Chair x3502
Kiersten Elliott x4173**

Members:

Monica LaBenda x4308
Sandy Chung x4170
Jessica Plotner x8644
Patricia Burson x4691
Nancy Grass Hemmert x8782
Steve Hunt, x4691
Valerie Narey x4430
Judy Neveau x4303

Student Members

Tiffany Inabu x4251

1. Minutes of 9-23-2010 were passed.

2. Monica discussed the budget, and based upon the amount that has been encumbered, we will soon have to notify the faculty that we have used our funds and no more requests will be considered

3 ..Monica also discussed online flex forms for the faculty. She spoke with Jocelyn Chong, and Jocelyn had some issues that need to be resolved before an online form would be developed. A task force will be created to work on this issue.

4. Tiffany talked about her work with the campus veterans, and wants to get the word out about the gift packages that are put together for our vets, and that donations of items (toiletries, snack foods, etc.) are welcomed.

5. Linda Sinclair would like to do a workshop on the signs and symptoms of PTSD. She would also discuss the fact that we have an ever increasing number of vets on campus, and what we can do to best support them.

6. Cynthia Gonzales, who teaches nutrition, will be doing a workshop.

7. Bruce Smith, via Info@SMC, put out a call for recipe submissions.

8. It was decided not to pursue the idea of an SMC Cookbook as a fundraiser.

Tentative Schedule

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| 8:00-8:30 | Coffee |
| 8:30-9:30 | Opening Session |
| 9:45-10:45 | Jeff Bordon |
| 10-45-11:45 | Food Panels |
| 12:00-1:00 | Lunch |
| 1:15-2:00 | Breakout Session 1 |
| 2:15-300 | Breakout Session 2 |
| 3:00-3:15 | Raffle |

Next meeting 10-21-2010 in the Library Conference Room