

## Santa Monica College Academic Senate

### Professional Development Committee

Thursday, December 16, 2010, 3:00p.m.-5:00 p.m.

#### Professional Development Committee

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**Nancy Hanson, Chair x3502**  
**Kiersten Elliott x4173**

#### **Members:**

Monica LaBenda x4308  
Sandy Chung x4170  
Jessica Plotner x8644  
Patricia Burson x4691  
Nancy Grass Hemmert x8782  
Steve Hunt, x4691  
Valerie Narey x4430  
Judy Neveau x4303

#### **Student Members**

Tiffany Inabu x4251

**Present:** Nancy Hanson, Patricia Burson, Kiersten Elliott, Steve Hunt, Valerie Narey, Cindy Kelly, Judy Neveau, Eric Oifer, Monica LaBenda, Tiffany Inabu

1. There will be 20-30 local organizations present on flex day to provide information on what they do. They will also provide information on how to become involved the work they do to provide service to the community.

2. There was a teleconference with Jeff Borden that, despite the technical problems that resulted in a late start, was productive. He has been doing presentations around the world on where education will be going in the next few years in our global environment. He is a believer in the use of educational technology as a tool to enhance the learning experience, but stressed the importance of integrating themes such as service, global citizenship, etc. into the curriculum in multiple ways, one of which is service learning. Jeff's ideas were completely in synch with themes that the committee hoped would be presented in his talk.

Jeff will need a projector, speakers, and a microphone for his presentation. He will use his own laptop.

3. Judy Neveau said she spoke with Beth from Campus Kitchens to let her know that the set up would be similar to what was done last spring. Beth will do the same sort of menu as was done last spring.

4. Gillian Grebler knows of some local service organizations, and will contact them to see if they would participate in our resource faire.

5. The centerpieces for the table will have (or be made of) informational flyers from the various organizations participating in the resource faire.

6. Kiersten said about half the workshop time slots have been committed. The workshop descriptions need to be submitted by the end of January.

7. The timeline for the opening remarks was discussed. Eric and Tiffany will keep their remarks brief. Nancy will contact Dr. Tsang to verify how much time he wants.

8. In keeping with the global theme, we may ask staff to send photos of their world travels. That could be a looped slideshow in the morning and during lunch.

9. An idea that was discussed was providing a comment board where staff could write how they plan to become involved in serving their community.

10. Monica said that most of the PDC money had been encumbered, and that funds may become available if people who were approved for money, do not go through with their plans.

**11. Monica also reported that the target date for the implementation of the online flex forms will be August 2011. Eric will draft an AR outlining approved activities.**

**12. Monica also reported that the online Professional Development calendar is almost ready. It will be for one-month periods, and will include such activities as FIRPA training, stress management, sexual harassment, etc.**

**13. It was suggested that we meet every week during the winter session.**