

Santa Monica College Academic Senate

Professional Development Committee

Thursday, November 11, 2010, 3:00p.m.-5:00 p.m.

Present: Nancy Hanson, Kiersten Elliott, Steve Hunt, Judy Neveau, Valerie Narey, Cindy Kelly and Tiffany Inabu.

**Professional Development  
Committee**

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**Nancy Hanson, Chair x3502  
Kiersten Elliott x4173**

**Members:**

Monica LaBenda x4308  
Sandy Chung x4170  
Jessica Plotner x8644  
Patricia Burson x4691  
Nancy Grass Hemmert x8782  
Steve Hunt, x4691  
Valerie Narey x4430  
Judy Neveau x4303

**Student Members**

Tiffany Inabu x4251

1. Minutes of 10-28-2010 were passed.

2. All of the professional development money has been allotted. Nancy will be sending an email to faculty letting them know that money is gone. A small cushion was held back to cover any unexpected accounting issues.

3. Monica could not be at the meeting but sent a message stating that she would try to get Tom Brown for two sessions on Flex day. The online flex form is coming soon. discussed flex activities and that there will be two additional activities for classified on flex day.

4. PDC Goals for the Academic Senate were discussed:

1. Assess current professional development activities in order to guide the development of a formal professional development plan for implementation in 2011-2012. (Monica LaBenda is creating the tool).

2. Create a calendar that coordinates campus wide professional development opportunities. (Monica LaBenda is creating this).

5. All information for the flex day workshops is due to Kiersten by Dec. 1<sup>st</sup>.

6. Nancy will follow-up with Pete Morris and Eric Oifer about the 3 Food Panels.

7. Three more meetings in Fall: Nov. 18<sup>th</sup> is the Jeff Borden phone conference, Dec. 9<sup>th</sup> and then Dec. 16<sup>th</sup>.

8. Possible Theme: Think Globally. Act Locally. (Image of multicultural hands holding up the earth) with the tag line: Serving My Community (the S, M and C stand out). Kiersten will contact Marketing to work on the logo (possibly get buttons made too).

It was also decided that a Community Service Resource Fair would be held during lunch (11:30-1:30) in the Pavilion.

Tentative Schedule: Pavilion

8:00-8:30	Coffee
8:30-9:05	Opening Session
9:05-10:30	Jeff Bordon
10-45-12:00	Food Panels
12:00-1:00	Lunch
1:15-2:00	Breakout Session 1
2:15-300	Breakout Session 2
3:00-3:15	Raffle