1. Public comments - Brian Rodas wanted to clarify the Advisory Board Meeting time and location
2. Announcements

* Pressure on classrooms with basic media carts, someone in MC11 brought in his/her own doc cam.
* Moving courses from 3 units to 5 units and/or creating corequisites becomes problematic since classroom space is limited. This affects curriculum design and course structure.

3. Minutes of 9.25.17 meeting

* Acceptance of the minutes - Unanimous

4. Finalize 10/23/17 Advisory Committee meeting agenda and planning details

* 3:30-5pm in Drescher Loft (300-E)
* Jason has been contacting people and the interest varies; he’s asked to be connected with department liaisons, and it’s clear that some departments have one but most do not. Toni Trives will attend on behalf of Modern Languages; someone will attend on behalf of CSIS, and perhaps Sal and Howard; Delphine Broccard may attend as well as Liz Ziff who is a point-person peer mentoring.
* Revisit the concern regarding the overlap between the committee’s creation of the advisory board and Wendi’s job.
* Purpose of the event is to get a variety of disciplines involved in the conversation and articulate needs
  + For example, the confusion of the Humanities Tutoring Center also servicing Social Sciences
* The format of the meeting will be to mingle than sit down follow the WIN model
  + What’s going well?
  + What needs improvement?
  + What comes next?
* Campus Kitchen can cater
* Parting gift for attendees - ALIS USB Bracelets?

5. Discuss goals and objectives for SISC ’17-’18 academic year

* Revisit tutor training
* Revision of the manual
* Consider waiting to decide on objectives until after the advisory board meeting
* Wait to see Wendi’s tutoring plan which will also be informed by the advisory board meeting