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| **Committee Membership**  Jason Beardsley  Chair  Professor, English  310-434-8054  Fabienne Chauderlot  Vice Chair  Dean,  Learning Resources  310-434-4692  **Members**  Wendi DeMorst  Director,  Supplemental Instruction  And Tutoring  Stephanie Lewis,  Faculty, Disabled Students Center  Eleni Hioureas  Vice Chair, English  Elisa Meyer  Professor, English  Gary Todd  Professor, English  **Time and Location**  3:30pm  Library Conference  **Dates**  2.27  3.13  3.27  4.17  5.1  5.15  5.29 | Joint Academic Senate  Student Instructional Support Committee  Santa Monica College  Agenda  **Monday, March 27, 2017**   1. Public comments 2. Announcements 3. Minutes of 3.13.17 meeting 4. Coordination of student tutor hiring 5. Manual for IAs? 6. Vericite vs. Turnitin   Minutes  Excused: Alejandro Lee  Brian Rodas is still contemplating attending but is unable to come today.  Minutes are reviewed and approved.  4. **Coordination of student tutor hiring**. Jason summarizes: we need student tutors for summer jams (math and English) and tutors for English Academy, and math academy, and STEM skills. Recruitment efforts are on the way, training should start with the ALIS induction then orientation within the different programs.  The objective is also to create a pool of seasoned tutors who can work in the different programs.  Jason, Wendi, and Fab will get together to make a list of steps to prepare the training of the various groups.  Eleni and Elisa may need some space for the English Academy and Fabienne is happy to accommodate them in the library even when it is closed provided she has early warning and reservation and students come in and out as a group because doors must remain locked.  5. **Manual for IAs**. Revision is in progress and it will include guidance on boundary setting policy. Need to clarify when/how to set limits with students. Discussion about the student’s case that brought about the need to expand the handbook, and the existence of a conflict of interest in the case of private tutoring. There currently is no policy yet everyone in the committee agrees these practices are not appropriate. Common revision to the handbook is to be scheduled among all parties.  6. **Vericite** – new partner to the OEI initiative  <http://ccconlineed.org/faculty-resources/plagiarism-detection/>  Jason was asked to look at a demo and it seems alright but a closer look is needed. There might be an advantage but the software requires to be analyzed and compared to what is currently used. Elisa is interested in looking at it but concerned about the fact that we are trying to get people acclimated to Canvas right now and to use Turnitin therefore adding yet another brand new system may not be good timing. Jason has seen a difference in the rubric. The feel is slightly different as well. And we would lose the database of SMC students’ papers that were turned in Turnitin. Plan is to create a SISC class and submit papers to do the free trial. Jason will also provide a link to the webinar.  Meeting adjourned at 5:05pm. |