

Santa Monica College Student Affairs Committee

Meeting Minutes

Date & Time:	Wednesday, September 17 th , 2025 – 12pm
Location:	SSC 222
Chairs:	Beatriz Magallon (Chair), Esau Tovar (Vice Chair)
Attendees:	Bea Magallon, Esau Tovar, Thomas Bui, Nancy Cardenas, Donna Davis-King, Press Nicolov, Sharyn Obsatz, Alicia Villalpando, Liz Li (Student Rep)
Guests:	Ana Montes De Vegas
Excused/Absent:	James Thing, Ike Munguntsatsralt

I. Call to Order: 12:05 PM

II. Welcome

III. Public Comments:

IV. Announcements:

V. Approval of Minutes:

a. Motion to approve March 26th Student Affairs Committee Minutes: Alicia Villalpando moved, Donna Davis-King seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:16 PM.

b. Motion to approve April 9th Student Affairs Committee Minutes: Sharyn Obsatz moved, Esau Tovar seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:18 PM.

c. Motion to approve April 23rd Student Affairs Committee Minutes: Esau Tovar moved, Nancy Cardenas seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:19 PM.

d. Motion to approve April 30th Student Affairs Committee Minutes: Nancy Cardenas moved, Donna Davis-King seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:24 PM.

e. Motion to approve May 14th Student Affairs Committee Minutes: Donna Davis-King moved, Thomas Bui seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:20 PM.

f. Motion to approve May 28th Student Affairs Committee Minutes: Esau Tovar moved, Sharyn Obsatz seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:23 PM.

VI. Information Items:

a. AR 5020 Nonresident Tuition and Exemptions

Bea explained that she had not moved the information items to Academic Senate and wanted to briefly review the documents and make any changes with the Committee. Bea informed the Committee they would be presented to the Academic Senate during the 2nd meeting. A minor change was made to AR

5020 - Nonresident Tuition and Exemptions - the single word added was "exemption" as Bea said would be clearer.

b. AR 5010 Admission Eligibility had no changes.

VII. Action Items:

i. Student Affairs Committee Scope and Functions.

Bea read the SAC Scope and Functions to Committee, and only minor changes were made. Esau suggested adding "California Code of Regulations" to Title 5. The Committee made another minor change to the function to be clear that the SAC does not review board policies but may recommend changes.

Motion to approve SAC Scope and Functions: Nancy Cardenas moved, Sharyn Obsatz seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:33pm.

ii. Role of the Student Representative

Bea explained to the Committee that the student reps in the past have not comprised of quorum and the quorum has been 50% plus one of 9 voting members, which would be five. If the student reps are no longer coming, their role can be reassigned to someone else. They cannot swap in and out interchangeably. There can be more student reps but only 2 can vote. The Committee agreed to continue with this same process since it's worked well.

Motion to approve the Role of the Student Representative: Thomas Bui moved, Donna Davis-King seconded, (8) Yes, (0) No, (0) Abstain. Unanimously at 12:37 PM.

VIII. Introduction of Student Representative

Bea introduced the SAC student representative Liz and had her introduce herself and had all committee members introduce themselves. Liz has a class and will be joining us a bit later every meeting. The committee welcomed her and gave a brief overview of the committee and the importance of her student voice. Bea said we are all learning as we move through the regulations and to please ask questions or stop us for clarifications as we want her to be engaged. We appreciate her joining us and would welcome more student representatives.

IX. Discussion Items:

a. AR 5013, AR 5015, AR 5520

i. AR 5013 – Residency Determinations for Military Personnel and Dependents

Bea introduced the AR to the Committee. Esau wanted to keep the definition of a "covered individual" for GI identified persons. Sharyn explained the trouble she had with dropping a student who was on the GI bill; she stated that she is hesitant to pre-emptively drop a student because they would not receive VA payments if dropped. Esau explained that while he appreciates her consideration, it is ultimately the responsibility of the students to make their decision on whether they will continue in a class and if they do not, they can and should be dropped. The Committee discussed the matter of dropping, withdrawing students from class, reinstating students into class up

to the 90% point including some best practices and other considerations. There were no changes made to the AR. Sharyn and Donna will take lead in providing some guidance to faculty. Bea will send other regulations that may impact. Ready to move forward to Academic Senate without any edits.

ii. **AR 5015 – Residency Determination**

Esau explained that he had some edits provided by key Admissions & Records staff for review/feedback. The Committee discussed the matter of residency at length. Bea stated that she would wait for the edits to be included before presenting the AR to the Committee again.

iii. **AR 5520 – Student Discipline Procedures**

Bea said that the Committee should hold off on this for the time being. Sharyn and Donna wanted to have a hard copy printed for the following Committee meeting session. Bea recommended re-reading it and finalizing the last few pages in preparation for the next Committee session and presenting it to Lina and Bob for their final review.

iv. **Goals and Objectives**

Bea presented a list of AR's not yet prioritized and explained the depth of the work at hand. Bea then led the Committee through the Goals and Objectives and the committee prioritized by discussing the history and specifics of the various ARs and noting which were previously completed and which should take special priority. The committee engaged in discussion and prioritized administrative regulations to work on over the course of the year.

v. **Strategy for Reviewing Regulations**

Bea asked the committee if they wanted to continue working on long regulations and interspersing easier regulations to get through the regulations as they had the past academic year. The committee agreed to continue with the same process.

X. Adjournment: 2:00 PM

For all documents, visit: <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Student-Affairs.aspx>

Next scheduled meeting: October 1, 2025

Respectfully Submitted by Jackson Edwards