

# Santa Monica College Student Affairs Committee

## Meeting Minutes

<b>Date &amp; Time:</b>	Wednesday, December 3 <sup>rd</sup> , 2025 – 12pm
<b>Location:</b>	SSC 222
<b>Chairs:</b>	Beatriz Magallon (Chair), Esau Tovar (Vice Chair)
<b>Attendees:</b>	Bea Magallon, Esau Tovar, Thomas Bui, Nancy Cardenas, Donna Davis-King, Press Nicolov, Sharyn Obsatz, Alicia Villalpando, Ike Munguntsatsralt (Student Rep.)
<b>Guests:</b>	Ana Montes de Vegas, Nick Chambers
<b>Excused/Absent:</b>	James Thing, Liz Li (Student Rep.)

**I. Call to Order: 1:04 PM**

**II. Public Comments:**

**III. Approval of Minutes:**

**IV. Updates and Old Business:**

**a. Updates on AR 4100.2 Certificates and Certifications, AR 4312 Faculty Initiated Grade Changes, 5015 Residency Determination, and AR 5030 Fees and Refunds**

- i. Bea welcomed the Committee to final fall meeting and gave a brief update on the various ARs that had been worked on in the recent past which then had been sent to Exec. Bea explained that unfortunately, due to a lack of quorum in Exec., the completed ARs won't be moving through until the Spring semester. In the interest of transparency, Esau explained that a few friendly edits were made, notably on AR 5030 Fees and Refunds, which was mainly to remove reference to the CCCO student handbook.

**V. New Business:**

**a. AR 5055 Enrollment Priorities**

- ii. Bea gave a brief background on the AR stating that some students had been complaining about the early morning enrollment priority times which have some of them getting up as early as 4am to enroll in classes. Esau stated that a handful of complaints do not warrant a substantive policy change. Esau further cited that students often do not enroll at the times that they are given. Thomas and Donna suggested that messaging can be improved to help boost morale and understanding

on the matter. Nancy mentioned that from her perspective students receive too many email messages which can be overwhelming and that it would be best to bullet point the most salient information to ensure that the information is actually seen and digested.

Bea then continued by reading the AR aloud for the Committee, pausing for the Committee to make comments and suggest edits. The Committee changed the language from "...students judged most qualified" to simply "...students most qualified". The Committee deliberated over various aspects of enrollment and what minor edits could be made that would improve the clarity. Moving on, Bea and Esau explained some of the nuances behind the policy of "Enrollment Priority" (such as the priority groups), to the other Committee members. The Committee was unable to finish work on the AR prior to the semester break. Will continue revisions in the Spring.

**VI. Announcements:**

Bea announced that the next Student Affairs Committee meeting would be on March 4, 2026. Thanked everyone for their hard work on regulations and wished everyone a happy holiday and all the best on finals and grading. Next scheduled meeting March 4, 2026.

**VII. Adjournment: 2:00 PM**

**For all documents, visit:** <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Student-Affairs.aspx>

Respectfully Submitted by Jackson Edwards