

# Santa Monica College Student Affairs Committee

## Meeting Minutes

<b>Date &amp; Time:</b>	Wednesday, March 27 <sup>th</sup> , 2024 – 12pm
<b>Location:</b>	SSC 222
<b>Chairs:</b>	Beatriz Magallon (Chair), Esau Tovar (Vice Chair)
<b>Attendees:</b>	Beatriz Magallon, Esau Tovar, Thomas Bui, Donna Davis-King, Press Nicolov, Sharyn Obsatz, James Thing, Alicia Villalpando, Esmeralda Hernandez (Student Rep), Justin Lui (Student Rep)
<b>Guests:</b>	
<b>Excused/Absent:</b>	Nancy Cardenas

**I. Call to Order:** 12:10 PM

**II. Public Comments:** N/A

**IV. Updates and Old Business:**

**a. Updates on AR 5040.1 Compliance with the Family Educational Rights and Privacy Act (FERPA)**

- i. Bea informed the Committee that she wasn't sure if she had the information she needed to proceed with the AR in its current form. Esau stated that he received feedback from the Senior Staff stating that they were willing to be more restrictive with the language in the AR. Legal counsel Bob Meyers stated that the public directory information shall be name, dates of attendance, degrees, certificates and academic awards received (e.g., Dean's List). Esau remarked that he will only disclose these three categories to the Public Information Officer for dissemination to the media or appropriate organizations inquiring about a student(s). Approximately 65% of students opt out of having this information available at all.

After considerable deliberation and edits, the Committee updated and settled on the following language: *"Students may opt out of releasing directory information by going to their "student profile" within their Corsair Connect at any time. Permission to access directory information by College officers and employees for the purposes of official College Communications, programs and/or college publicity shall be determined by the Dean of Enrollment Services or designee. Requests for Directory Information from external parties should be directed to the Dean of Enrollment Services or designee for consideration."* Esau stated that legal counsel Bob cautioned the Committee to refrain from developing or implementing policy changes, but to only update procedure, guidelines and regulations as needed. The Committee agreed to the changes and proceeded to the next topic. Bea informed the

committee that she was following the League's language which mainly comes from Ed Code and Title 5.

***Motion to approve AR 5040.1: Justin Liu moved, James Thing seconded, (9) Yes, (0) No, (0) Abstain at 1:16 PM, Unanimous.***

ii. **Global Citizenship Requirement**

The Committee then touched on the topic of the Global Citizenship requirement and collectively remarked that they were happy that the issue was passed to the Curriculum Committee. The Ethnic Studies requirement will likely be implemented in Fall 2025. Alicia Villalpando suggested to the Curriculum committee consider the highest enrolled classes that meet the Global Citizenship requirement be considered when making any decisions on the matter of future course scheduling.

James Thing and Donna Davis King suggested that there be an SMC class offered to students on how to manage stress, life challenges and conflicts that exist outside of the classroom. Esau then made mention of the fact that SMC being a UC-centric institution means that this type of class would likely be non-transferable and present a challenge on that front. The Committee then discussed alternatives to catalogue courses that could help students with these external life challenges, including recommending students to SMC counseling and mental health services (like SMC Care and Prevention), when appropriate.

**V. New Business:**

a. **AR 5500.1 Standards of Academic Conduct**

- i. Bea briefly touched on AR 5550, explaining her reasoning behind some of the structural changes she made to the layout of the academic regulation. Bea then continued to give a brief explanation of the AR suggesting that it will be an easier regulation to pass considering its content. A few members of the Committee requested to have physical documents to look over while working on lengthy academic regulations for future sessions.

**VI. Announcements:**

**VII. Adjournment:** 2:00 PM

**For all documents, visit:** <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Student-Affairs.aspx>

**Next scheduled meeting:** Next meeting on April 3<sup>rd</sup>, 12pm

Respectfully Submitted by Jackson Edwards