

## AR 4232 Pass and No Pass Grading (New AR#)

### ❖ Section taken from current AR 4230 Grading & Academic Record Symbols

#### Courses offered only on a Pass/No Pass (P/NP) basis:

The purpose of this policy is to permit the College to offer courses specifically designated as Pass/No Pass courses. Students enrolled in courses designated as Pass/No Pass shall be evaluated on a single satisfactory standard of performance. The P/NP grading system shall be used to the exclusion of other grades. "Pass" shall be assigned for meeting that satisfactory standard; "no pass" for ~~failure to do so~~ **not meeting satisfactory standard**. The student ~~shall be~~ **is** required to take all tests and complete all assignments and ~~shall be~~ **is** subject to all withdrawal and attendance regulations. Courses designated as pass/no pass shall be so noted in the college catalog.

All non-transferable courses and courses that are graded exclusively on a pass/no pass basis are not subject to ~~the 14-unit limitation~~ **any unit limitation**.

#### Transfer Institutions Limitation of P/NP Grading Option:

**Students who intend to transfer are advised that transfer institutions may place limits on the number of P/NP course credits the transfer institution will accept, whether the course will satisfy major specific requirements, and/or any other relevant factors. Students are encouraged to meet with a counselor before opting for this grading option.**

#### Graded Courses that may be taken on a Pass/No Pass (P/NP) basis:

##### Student option for ~~choose pass/no pass grades:~~

The purpose of this policy is to permit **students the opportunity** ~~the College to offer a student the option of enrolling in a course on a pass/no pass basis in lieu of enrolling on a grade basis. This option to enroll in a class on a pass/no pass basis is designed to encourage students to explore courses without fear of penalty of a low grade~~ **and/or to preserve their grade point average (gpa)**. ~~in areas in which they have an interest but no special competence. The student shall be~~ **is** required to take all tests and complete all assignments and ~~shall be~~ **is** subject to all withdrawal and attendance regulations. Standards of evaluation are identical for all students. A "P" grade is to be recorded for performance equivalent to "C or better" grade and an "NP" grade is to be recorded for less than satisfactory performance (D or F).

~~To obtain approval to enroll in a course on a pass/no pass basis, the student must petition through their student portal. The petition must be submitted by the published deadline which is 30% of the course length.~~

Students are advised to meet with a counselor to discuss the implications on financial aid, athletic eligibility, veteran's benefits eligibility, program participation and transfer admission. Students should check with transfer institutions on pass/no pass unit limitations before opting for this grading option.

Criteria ~~Process~~ for approval of a petition ~~requesting~~ for Pass/No Pass for Graded Courses:

1. The decision to take a course on a pass/no pass basis is ~~irrevocable~~ irreversible after the deadline even if it is later discovered that the "P/NP" grade is not acceptable by the student's transfer college ~~or for any other reason~~.
2. ~~Once enrolled, a student may take graded courses on a Pass/No Pass basis in up to 14 transferable units. Students can select this grading option on their student portal (corsair) by the stated deadline (last day of instruction as published by the District). Course units taken under the option of pass/no pass may not exceed a total of 14 transferable units at Santa Monica College.~~
3. ~~Students who choose to exceed the 14 unit limitation may submit a Pass/No Pass Petition to Admissions and Records by the stated deadline (last day of instruction as published by the District).~~
4. ~~Students who have already received~~ possess a bachelor of arts or science ~~Baccalaureate or higher~~ degree from an ~~institutionally~~ accredited college or university ~~institution~~ may take an unlimited number of units on a pass/no pass basis.
5. Any course of a duration of two weeks or less may not be taken on a pass/no pass basis.
6. A student taking a course on a pass/no pass basis cannot change to a letter grade basis after the published deadline that represents ~~30% completion of the course~~ ~~the last day of instruction as published by the District~~.

Pass/No Pass grades:

Pass will be indicated on a student's permanent record as "P" with units completed and no grade points. No pass will be indicated on the student's permanent record as "NP"

with no units completed and no grade points. In either case, a student's grade point average is not affected. Units in courses taken on a pass/no pass basis will be included in the student's cumulative units enrolled for purposes of determining lack of progress probation and dismissal.

All units of credit earned on a “pass/no pass” or “credit/no credit” basis from institutionally accredited institutions shall be counted in satisfaction of degree requirements, as applicable.

Reference: Title 5, Sections 55022 and 55063  
Ed Code Sections 66700 and 70901

Revised: October 25, 2023