

Santa Monica College Student Affairs Committee

Meeting Minutes

Date & Time: Wednesday, November 10, 2021
Location: Zoom Session
Chairs: Beatriz Magallon (Chair), Esau Tovar (Vice Chair)
Attendees: Donna Davis-King, Matt Musselman, Press Nicolov, Mike Tuitasi, Alicia Villalpando, Redelia Shaw, James Thing, Kamiko Greenwood (student rep), Dom Prendergast (student rep)
Guests:
Excused/Absent:

I. Call to Order: 12:01 PM

II. Public Comments:

- i. None

III. Approval of Minutes: October 27, 2021

Motion to approve Minutes from October 27, 2021 Donna moved, Esau seconded, (11) Yes, at 12:06 PM

IV. Old/New Business:

- a. AR 4100 Graduation Requirements for Degrees & Certificates
 - i. Bea attended the Department Chairs' meeting, and made a request for recommendations. Bea gleaned that there were no objections regarding eliminating the 50% minimum units at SMC for major requirement for the degree. There was not enough time to review unit or percentage requirement for a certificate.
 - ii. Individual departments like ECE and Nursing., wanted exceptions to the 50% units, based on licensing and national accreditation requirements.
 - iii. Esau stated that specific details should be included, as implementation of policies made from these AR's need to operationally function. Asking MIS for exceptions and creating programming edits for these specific programs could become a workload issue. Therefore, a single standard would be preferable. Esau was curious regarding what accreditation that the ECE department for example was referring to. Additionally, specifics need to be addressed regarding what certificate/degree constitutes as a SMC certificate/degree. If no units for the certificate are required at SMC then a student could potentially import coursework taken solely from a different institution, yet receive their degree or certificate from SMC. Thus, a residency requirement and/or degree minimum unit requirement is possibly needed for a certificate.

- b. AR 4300 Field Trips
 - i. There was also a question regarding the Field Trip AR 4300, specifically pushback on the faculty student ratio. Additionally, Department Chairs wondered if the Auxiliary account could be set up before moving forward with this AR so that students understand the process for requesting funds.
 - ii. Kamiko pointed out that the Auxiliary account was supposed to address the issue we had with financing trips. So, Kamiko stated it would be important to have the information regarding the Auxiliary account before moving this AR for the second read. Bea answered we are not there yet, but that this Spring it will most likely be addressed. Especially since Dr. Lane stated he would setup the Auxiliary account.
- c. Continuation of editing AR 4100 Graduation Requirements for Degrees & Certificates
 - i. Language edits were made with input from Esau, and Bea.
 - ii. Ethnic studies requirement is not yet solidified from the Chancellor's office. This requirement will go into effect for students entering in Fall 2022 or possibly be pushed to 2023.
 - iii. Alicia asked regarding lower division coursework earned at Cal State and UC's. Esau identified and cited language from Title 5 regarding this.
 - iv. Esau also updated language regarding the nursing program from Title 5.
 - v. Further language edits and clarifications were made with input from Matt, Bea, and Esau.
 - vi. Esau wanted to remove the language regarding evaluation process and 30 days. Kamiko however, wanted there to be a timeframe so that students have an idea of when to follow up. Esau explained that operationally students are notified that their petition is reviewed, and can check in dynamic forms where in the evaluation process they are. Esau reminded Kamiko, this AR is just a regulatory document. But these communications do in fact take place. Bea suggested including this in the AR, as this would be helpful for students to know. Esau then suggested language to reference this.
 - vii. Further language edits were made with input from Esau.
 - viii. Bea asked for clarification regarding the 50% rule with the Bachelor's degree. Esau answered it would be helpful to ask Nicole Chen regarding this.
 - ix. SAC will resume section 6-12 at the next meeting, December 1, 2021.
 - x. Bea asked Esau if dates could be uniform for evaluation process. Esau answered that it is not possible. Bea said the League suggested the table be included in the regulation. Esau said it impacts staffing and other assignments/duties. Students would be waiting anyway.

V. Adjournment: 1:57 PM

For all documents, visit: <http://www.smc.edu/ACG/AcademicSenate/Committees/Pages/Student-Affairs.aspx>

Next scheduled meeting: March 2, 2022

Respectfully Submitted by Malin Bohman