

Santa Monica College Student Affairs Committee

Meeting Minutes

Date & Time: Wednesday, November 20, 2019
Location: Academic Senate Conference Room (HSS 261)
Chairs: Beatriz Magallon (Chair), Esau Tovar (Vice Chair)
Attendees: Donna Davis-King, Stanley Hecht, Mike Tuitasi, Alicia Villalpando, Hope Ullman: Student Rep
Guests: Bob Myers: Campus Counsel
Excused/Absent: Tom Peters, Bridgette Robinson, Catherine Weir, Hao Hao: Student Rep

I. Call to Order: 12:27 PM

II. Public Comments: None

III. New Business:

- a. AR 3900 Use of C. Property for Speech & Other Act.
 - i. Purpose of AR 3900: Esau suggested that AR 3900 is meant to be overarching policy that includes personnel and the public rather than a student-only AR. Bea agreed that it is necessary because it is not written anywhere.
 - ii. Section II. *USE OF COLLEGE PROPERTIES*
 - a) Section A. *Obligations Concerning Use of College Property*
 - i) Donna explained that Paragraph 1 describes what cannot be done, and Paragraph 2 describes what is expected.
 - ii) Committee modified Section A.
 - 1) Created a new Paragraph 2 using Paragraph 1's language pertaining to violations and regulations.
 - 2) Former Paragraph 2's Language regarding an individual's obligation for conduct moved to Paragraph 1.
 - 3) Removed redundant language from former Paragraph 2 regarding persons' responsibility to comply.
 - b) Section B. *Prohibited Conduct*,
 - i) Paragraph 1
 - 1) Committee added punctuation to Paragraph 1 per Esau's suggestion.

- 2) Committee rearranged the language in Paragraph k to read *Remain without authorization in any building or facility after it is closed* per Stan's suggestion.
- 3) Committee decided to strike Paragraph d, *Physically restrain or detain any other person*. Donna expressed concern that staff taking action in an emergency could be subject to a suit.
- 4) Committee expressed concern that language in Paragraph p was too subjective. Campus Counsel explained that Paragraph p provides Campus Police with a tool to prevent repeat criminals from lingering on College property, but that there are other tools available. Committee decided to strike Paragraph p.
- 5) Per Esau's suggestion, Committee added language to Paragraph q to clarify it restricts *unauthorized* production of amplified or non-amplified sound.
- 6) Esau recommended adding language to Paragraph r to restrict camping or lodging *overnight or for extended periods of time*. Campus Counsel responded that it is not appropriate for people to camp or lodge on College property at any time. Safe parking would be an authorized use. Committee decided not to make changes to Paragraph r.
- 7) Alicia expressed concerns over the language in Paragraph v. Campus Counsel responded that disturbing the peace differs from a lawful protest, and that there is no rule against spontaneous assembly on campus that do not create amplified sound. Esau asked if *disturbing the peace* is a legal term. Campus Counsel responded that it is a legal misdemeanor. Campus Counsel recommended removing *or unlawful assembly* from Paragraph v so that it does not appear to be tied to free speech activities. Committee accepted recommended change.
- 8) Committee changed *Failure* to *Fail* in Paragraph z.
- 9) Committee expressed concern regarding prohibition in Paragraph aa. Campus Counsel responded that Paragraph aa mirrors a city law, and that Campus Police will turn a blind eye to taking from trash, but will prevent taking from recycling because there is a theory that recycling material has value and belongs to the College. Campus Counsel added that scavenging may create a mess, and the College does not want to encourage the behavior. Committee changed *waste can* to *waste container* per Stan's suggestion.
- 10) Esau expressed concern over Paragraph cc's prohibition to the extent of disturbing plants and wildlife. Committee changed *Disturb* to *Harm* per Hope's suggestion.
- 11) Per Campus Counsel's suggestion, Committee created new Paragraph dd, *Climb or place objects on buildings, trees, or bushes or attaching items to them*, language adopted and eliminated from Paragraph cc.
- 12) Committee retitled former Paragraph dd to Paragraph ee and changed language from *without authorization of a College official* to *without College authorization*.

- 13) Committee discussed lawfulness of sit-ins and free speech areas. Campus Counsel advised that sit-ins are unlawful when performed outside designated free speech areas, and that buildings have spaces that can be reserved but are not designated as free speech areas. Campus Counsel added that the College should not sanction sit-ins as an action, because there should be consequences to engaging in disruptive conduct.
- ii) Bea asked if Paragraph 4 is targeted at tutors. Campus Counsel responded that it covers a variety of interests, like private companies looking to hawk their goods.
- iii) Campus Counsel confirmed that the language in Paragraph 5 allows an individual to bring an appropriate fuel container on campus for the purpose of refilling a vehicle's fuel tank.
- iv) Committee added punctuation to Paragraph 8.
- v) Committee expressed concern that Paragraph 9 sounded discriminatory, particularly the language *thereof of any female person*. Committee struck Paragraph 9 and renumbered the following paragraphs.

The Committee paused the review of this AR. Postponed to next meeting.

- b. AR 5431 On-Campus Events by St Org's & Clubs

The Committee did not review this AR. Postponed to next meeting.

IV. Old Business: Updates

- a. Presented to Executive Committee AR's 5430, 4300, 5570
 - i. AR 5430 Formation of Student Clubs
 - a) Exec questioned if Paragraph C should specify tenured or probationary may serve as the primary advisor. Committee responded that specification was not necessary because tenured or probationary may serve as the primary advisor.
 - b) In regards to Associate faculty serving as primary advisors. Mike said that his decision was that they could not. It is believed that full-time faculty members and managers could fulfil this need given the number of faculty members and managers. Associated Students will survey to find full-time faculty interested in advising student clubs, Exec recommended extending the survey to part-time faculty and also survey students to ask if the need for primary advisors is being met.
 - c) Committee accepted Exec's recommendation to change language from *located* to *available* in Paragraph C.
 - d) Committee accepted Exec's recommendation to change language from *Club Officers* to *Club officers* in Paragraph D.

- e) Exec requested review of requirement in Paragraph E to complete and submit the “Club Registration” packet each semester. Campus Counsel suggested this is past practice and that student interests are constantly changing. Bea responded that this change is focused on clubs that have existed for years, and the requirements would still include deadlines, signatures, and verifications. Exec recommended rolling over club registration by requiring a Change of Officers form rather than submitting a “Club Registration” packet. Esau responded that the complexity of the notification should be determined by the Office of Student Life, and that the Committee can share the feedback. Committee removed language *each semester* from Paragraph E to remove the process from this AR, allowing Student Life to determine complexity.
- f) Exec had indicated that Paragraph C and Paragraph D were redundant, but the Committee could not locate the redundant language.
- g) Committee accepted Exec’s recommendation to change language from *A.S.* to *Associated Students* in Paragraph C.

Motion to approve AR 5430 as revised. Alicia moved, Stan seconded, (5) Yes at 1:49pm.

ii. AR 4300 Field Trips and Extra-Curricular Activities

a) *Requirements for Field Trips*

- i) Exec wondered where students go for funding if they lack sufficient funds for a field trip or excursion. Esau noted that an effort should be made to plan ahead for high impact practices and include it in the class description. Bea responded that she thought that Mike had said Student Life would help students in this situation. Exec asked if it could be part of the Associated Students fee, because field trips are usually not a lot of money. Hope responded that the Associated Students budget is limited. Campus Counsel responded that Class Field Trips are an instructional responsibility, and the faculty member should make sure that everyone can attend the field trip. Campus Counsel added that Associated Students should not be responsible to fund an instructional program of the College. Bea also pointed out that Title 5 states that there should be a community fund where monies can be accessed.
- ii) Exec did not support Paragraph 2, which requires one faculty or college personnel for every 45 students, because some field trips can have up to 120 students and will not happen if additional faculty are required. Campus Counsel responded that field trips that do not meet this requirement will not be approved; Academic Affairs will be advised to pay more attention to this and to not approve these field trips, because it is irresponsible to take 120 students off campus with one faculty member. Bea mentioned this has to do with varying size of classes.
- iii) Exec suggested changing Paragraph 3’s requirement of one advisor for every 15 students to one advisor for every 18 students to be uniform with study-abroad requirements. Campus Counsel responded that most study abroad trips have two faculty members, but he will ask why Academic Affairs recommended 15 as the requirement.

b) *Responsibilities of Faculty and Faculty Advisors on Field Trips*

- i) Exec suggested including the location of where to find the Maxient Report in Paragraph 10, because the form is not easy to find and located in several places. Esau recommended the creation of a short link, a vanity URL, for the reporting form. Committee changed *Maxient Report* to *Incident Reporting Form* and added that it can be found on the Care and Prevention Team Website.

c) *Student Responsibilities*

- i) Exec questioned if Paragraph 3's restrictions on marijuana also applied to tobacco. Campus Counsel responded that tobacco is not illegal to possess.
- ii) Exec was concerned with the language *gender-appropriate rooms*. Campus Counsel responded that the language *gender-appropriate rooms* covers everything. Campus Counsel does not want the College to be making decisions, and it does not give the decision to students.
- iii) Exec wondered how to handle students that refuse to follow student conduct while on a field trip. Esau responded that faculty can tell the student to leave the field trip. Campus Counsel added that the student's transportation home may be the responsibility of the College if the College provided the transportation, but failure to follow direction can result in removal of the student.

The Committee did not complete the review of this AR. Postponed to next meeting.

iii. AR 5570 Credit Card Marketing

The Committee did not review this AR. Postponed to next meeting.

V. Announcements: None

VI. Adjournment: 2:11 PM

For all documents, visit

www.smc.edu/ACG/AcademicSenate/AScommittees/Documents/Student%20Affairs/SAC%202019-2020.

Next scheduled meeting: Wednesday, December 4, 2019 at 12:00 PM, HSS 261

Respectfully Submitted by Nicholas Chambers