

AR 5430 STUDENT CLUBS AND ORGANIZATIONS (OLD AR #4445, 4446, 4431, 4430 AND 4432)

❖ From current SMC AR 4445 Forming a Club

Forming a Club

Requirements

1. A full-time Santa Monica College faculty member or full-time manager shall serve as the primary advisor, ~~and a part-time faculty or classified staff member (with supervisor's approval) may serve as co-advisors.~~ ~~and a minimum of six currently enrolled AS members shall form the club.~~ An primary advisor may only serve as an the primary advisor in up to ~~two~~ three clubs per semester. The roles and responsibilities of advisors are defined and enumerated in the Club Registration Packet located in the Office of Student Life.
- 1- ~~2.~~ 2. A minimum of six currently enrolled AS members shall form a club. An advisor may serve in up to two clubs per semester. Three of the six members must be club officers. Club Officers must meet the minimum eligibility requirements for student leadership positions as outlined in AR 4420.
- 2- ~~3.~~ 3. A completed "Club Registration" packet must be submitted to the Office of Student Life Office by the posted deadlines each semester.
- 3- ~~4.~~ 4. A club constitution is required. A constitution template including basic guidelines is included in the "Club Registration" packet, which is available in the Office of Student Life or on the Associated Students website.
5. Upon approval of the Inter-Club Council, the club shall maintain active membership and comply with the Inter-Club Council Constitution, A.S. Constitution, and Santa Monica College regulations and policies.
- 4- ~~6.a.~~ 6.a. Club paperwork, documentation, and approval are valid for the duration of one academic year with the proper submission of all of the required "Club Continuation" forms.

❖ From current SMC AR 4446 Club Events

On Campus Student Club Events

~~In order to~~ To facilitate event planning, clubs or other student groups must submit an event proposal to the Office of Student Life at least three weeks prior to the event, attend the appropriate Activities meeting and, if funding is requested, attend both the Finance and A.S. Board Meetings. The Office of Student Life is responsible for submitting the "Application for Use of College Facilities" form. ~~obtain the "Application for Use of College Facilities" form from the Student Activities Office.~~ Once the application is completed and signed by the club or student group primary advisor and the Dean of Student Life or designee, the Office of Student Life-Activities Office will forward it to the Events Office. If approved, -A permit will be issued within approximately seven business days. Exceptions for events that cannot meet the event proposal timeline must receive permission from the Vice President of Student Affairs.

Events that have high profile dignitaries, controversial speakers or other high risk activities that require additional security and/or Campus Police support, must also receive permission from Campus Police and the event Sponsors must provide the appropriate funding for the additional security.

The Primary Advisor or designee must be present at all events. Any designee assigned by the Primary Advisor must be approved by the Dean of Student Life or designee.

❖ From current SMC AR 4431 Student Dances

Student Dances

Special Events

On Campus Student Groups

~~Clubs or other student groups~~On-campus student groups wishing to sponsor a special event (e.g., dance, speaker, rally, march, etc).~~dance on campus~~ must plan the event in cooperation with their faculty primary advisor~~and the Office of Student Life.~~

A meeting that includes the primary faculty advisor, the Dean of Student Life, the Student Activities Advisor, the Events Manager, campus police, club or group representatives and Ggoods & Sservices representatives must be scheduled as soon as practical, and if possible, a minimum of four weeks prior to the event date; to plan discuss the details of and coordinate the event. The primary faculty advisor, the Dean of Student Life or designee and the Events Manager must complete and sign a "Facilities Use Permit." For further details of the rules and regulations please see the Dean of Student Life.

Clubs or student groups wishing to sponsor an off campus event should refer to the Academic and Extracurricular Trips section under this regulation.

Off-Campus Groups

~~No individual, club, or organization may sponsor any outside group without the written approval of the appropriate administrator. For faculty and classified personnel, the appropriate person is the Executive Vice-President of Business and Administration Chief Business Officer. For the Associated Students and student clubs, the appropriate person is the Dean of Student Life. Any individual, or organization, or club that sponsors an off-campus group assumes responsibility and liability for the outside group's activities. If it is a club, in addition to the preceding, the faculty advisor must approve the event and be present at the event.~~For all other off-campus groups and organizations, they must apply through the Events Office.

❖ From current SMC AR 4430 Use of Open Space on Campus by Student Organizations

Use of Open Space on Campus by Student Organizations

Campus facilities shall be made available for the use of recognized on-campus student groups. To ~~reserve. In order to reserve~~ any campus facility, the student group must obtain the approval of the Dean of Student Life or designee and file an approved Application for Use of College Facilities with the Events Office through the Office of Student Life.

Definitions:

Student Organization

Any student group currently registered with the Office of Student Life/Activities Office. Any student organization that is not currently registered with the Office of Student Life/Activities Office will be considered an off-campus group subject to District policy and administrative regulations in regard to off-campus groups.

Activity Hour

Tuesdays, Thursdays, and Fridays, 11:15 a.m. until 12:35 p.m. during the regular semester are designated as activity hours.

1. Any meeting or event scheduled during these hours by clubs or student associations will require the approval of the primary faculty advisor and the Dean of Student Life or designee.
2. Any activity in ~~the Free Speech Area~~, the Clocktower Area, Library Walkway, the Quad, Quad Walkways, the Core Performance Courtyard, the Science Lawns, the Organic Learning Garden or any other designated open space ~~Amphitheater~~ during the campus activity hours will require approval from the Dean of Student Life or designee.
3. Use of classroom space during the Activity Hour by recognized student organizations will require approval by the Dean of Student Life or designee.

Free Speech Area (See BP/AR 3900 Speech: Time, Place, and Manner)

~~The Free Speech Area is defined as the area at the Art Complex grass area, and the Main Stage grass area. Any person may speak in the Free Speech Area at any time. Speech in this area may not be amplified by use of any sound or voice enhancement equipment, unless an Application for Use of Campus Facilities is approved by the Dean of Student Life or designee.~~

(The college of the District is a no-public forum, except for those areas that are designated as public forums or limited public forums available for the exercise of expression by students, employees, and members of the public. The Superintendent/President shall enact such administrative regulations as are necessary to reasonably regulate the time, place, and manner of the exercise of free expression in the designated public forums.) I took from BP 3900/Check with Bob Myers

Designated Program Areas

The Clocktower Area, Library Walkway, the Quad, Quad Walkways, the Core Performance Courtyard, the Science Lawns, the Organic Learning Garden or any other designated open space ~~the Amphitheater and the Free Speech Area~~ are the designated Program Areas.

All Other Campus Facilities

To reserve any other campus facility will require completion of an "Application for Use of Campus Facilities" approved by the appropriate administrator, and filed with the Events Office.

Food Distribution and/or Sales on Campus

The foremost concern in the distribution and/or sale of food by any recognized club or organization on campus is public health and safety.

Each person or group will be responsible for completing a "Permit for Temporary Food and Beverage Form" from the Office of Student Life/Activities Office, obtaining the approval from the faculty advisor, the Dean of Student Life or designee, and Events Manager, as well as the appropriate permit from the Los Angeles County Health Department, if required. A copy of the "Application for Use of College Facilities permit" and the food permit must be on file in the Office ~~offices~~ of ~~the Dean of~~ Student Life

and with the Events Manager, and must be visibly displayed on the table from which food or beverages are distributed.

A. On-campus clubs and organizations who wish to sponsor a single food event or events (such as a pizza party ~~bake sale~~, Club Row, or other one-time event involving food sales or distribution) must:

1. Obtain approval of the primary faculty advisor, the Dean of Student Life or designee, and the Events Manager;
2. Complete an "Application for Use of College Facilities" and receive an approved L.A. County Temporary Food and Beverage Permit (if serving more than 25 people).
3. Complete "Collection of Cash Funds" form if collecting funds.
4. Submit a copy of all forms that must be on file in the Office of Student Life and with the Events Manager at least two weeks prior to the event.

~~B. On-campus clubs or organizations that wish to distribute or sell food more than once per semester must:~~

~~— Follow steps 1 - 4 above.~~

- ~~1. Obtain the appropriate health department permit.~~

Amplification/Loud Sounds on Campus

Amplified sound at any event shall require approval of the Dean of Student Life or designee and the filing of an approved "Application for Use of College Facilities" with the Events Office. Loud sounds or amplification will be limited to the Designated Program Areas and the Activity Hour time limits. ~~Free Speech Area, Clocktower Area, Library Walkway and the Amphitheater.~~ Exceptions will be made only in rare instances and will require the approval of the ~~Vice President for Academic Affairs~~ Chief Instructional Officer.

Sponsorship of Off-Campus Individuals or Groups

Sponsorship of Off-Campus Individuals or Groups may include financial assistance; use of campus facilities, grounds and personnel; and the use of organizational names for promotion of activities.

No individual, club or organization may sponsor any outside group without the written approval of the appropriate administrator. For faculty and classified personnel, the appropriate person is the Chief Business Officer. ~~Vice President, Business and Administration.~~ For Associated Students and student clubs, the appropriate person is the Dean of Student Life or designee. In addition to the proceeding, a student organization must obtain the approval of the faculty advisor, who must approve the event, and be present at the event, for the entire duration of the event. Any individual, organization or club that sponsors an off-campus group assumes responsibility and liability for the outside group's activities.

Note: Please refer to Administrative Regulation 6311 Use of SMC facilities or Grounds by Other College and Community Groups. BP/AR 6700 Civic Center and Other Facilities Use.

❖ From current SMC AR 4432 Posting and Distribution of Publicity

Posting and Distribution of Publicity

This regulation applies to the main campus and each of the satellite campuses.

Posting of Publicity Approval

Student activities and other student and college related material may be publicized and advertised on campus in designated areas only, subject to the following conditions:

1. For posting on Associated Students bulletin boards:
 - a. Material must be ~~stamped approved~~ by SMC Office of Student Life ~~(A.S.)~~ and will be posted by the Student Life staff.
2. Public Bulletin Boards
 - a. Open to everyone.
3. For posting on departmental bulletin boards:
 - a. Material must be approved by department chairperson or designee.
4. For posting on bulletin boards in classrooms:
 - a. Faculty members are responsible for posting on bulletin boards in classrooms;
 - b. Posted material should be related to classroom instruction;
 - c. Posted material should be respectful of instructors and students using that room;
 - d. Publications by students or other parties advertising sales of goods or services (e.g., paid tutoring services, selling of books, rentals) are prohibited and subject to removal by college personnel.
5. Posting is prohibited on all permanent structures, such as buildings, sidewalks, walls, windows, doors, blackboards, lawns, trees, ~~phone booths~~, vending machines. Inappropriately (Unapproved) posted flyers will be removed.
6. Posting of commercial publications:
 - a. Commercial advertisements for off-campus events, productions, sales, etc., may be posted only on the designated public bulletin boards. Publicity posted on campus must be stamped by the SMC Office of Student Life or designated satellite campus office before being displayed.
 - b. Sales by off-campus individuals or organizations, promoting their bulletins, circulars, newspapers, magazines, or other printed material are permitted in designated areas. These individuals and organizations must obtain a permit from the office of the SMC Events Manager. In-person selling shall be accomplished in such a manner as not to harass or intimidate any student or other person on campus.
7. Content of Publicity for Posting:
 - a. In an effort to maintain an environment conducive to learning and free of harassment, the following guidelines should be observed:
 - i. Publicity may not contain references to the promotion of alcohol, illegal substances, or obscene material.
 - ii. Publicity must not advertise events that restrict attendance on the basis of any protected status (see BP/AR 3410 Nondiscrimination). ~~age, race, ethnicity, religion, sex, sexual orientation, national origin, disability, or political affiliation.~~

- iii. Posting parties are strongly encouraged to include specific contact information (e.g., name, organization, telephone, email) on all their publications.

Distribution of Publicity by Off-Campus Individuals and Organizations

Off-campus individuals and organizations wishing to distribute (not post) materials on campus must adhere to the following rules and regulations:

~~3. The individual or organization should, but is not required to, register in the SMC Office of Student Life (A.S.) or designated satellite campus office and file a copy of the material to be distributed.~~

1. Distribution of materials, including free printed publications or gathering of signatures may not occur in classrooms, **labs**, hallways, the Library, or in parking lots.
2. No literature may be placed or left on vehicles.
3. The District may reasonably limit the number of persons distributing materials in any given area for safety purposes and to prevent the disruption of educational activities.

SMC Disclaimer of Content

The content and opinions expressed in all forms of publicity posted and distributed by college individuals and organizations and by off-campus individuals and organizations do not necessarily express those of the College. Permission to post and distribute materials does not implicitly or explicitly signify endorsement by the College.

Offensive Publicity and Complaints

While it is not the intention of Santa Monica College to authorize the posting of material deemed offensive by some individuals, students, faculty, and staff are prohibited from removing these without prior authorization. The offended party may address his/her/their complaint to one of the three parties noted below. Such party will then pursue the proper protocol for removal of publicity.

1. Appropriate Department Chair;
2. Dean of Student Life or designee;
3. **Office of Judicial Affairs** ~~Dean of Student Services~~.

[Also see BP/AR 3410 Nondiscrimination](#)

References:

Education Code Sections 66301, 76060-67 and 76120

NOTE: This administrative regulation is unique to SMC. The language in **black ink** is from current SMC AR 4430 Use of Open Space on Campus by Student Organizations approved on December 11, 2001; AR 4431 Student Dances approved on December 11, 2001; AR 4432 Posting and Distribution of Publicity approved on March 8, 2005; AR 4445 Forming a Club approved on December 11, 2001 and revised on April 16, 2013; and AR 4446 Club Events approved on December 11, 2001. The language in **blue ink** is included for consideration. The language in **yellow highlighting** is included to draw the reviewers' attention and will be removed upon final approval.

Approved: December 11, 2001 (for AR 4430, AR 4431, AR 4445, and AR 4446) and March 8, 2005 (for AR 4432)

Revised: April 16, 2013 (for AR 4445);
(Replaces SMC AR 4430, AR 4431, AR 4445, and AR 4446)

AR 4440 Academic and Extracurricular Trips

Arrangements for off-campus trips are the responsibility of the faculty member or faculty advisor associated with the class or student group, including clubs and other nonathletic extracurricular* activity groups. Such arrangements must be compliant with [Title 5, Section 55220 \(Excursions & Field Trips\) of the Title 5 regulation](#). Permission to conduct such off-campus activities with student groups must be obtained a minimum of two weeks prior to the activity. Submission of requests for approval differs for academic and extracurricular trips.

1. Instructors who wish to take their classes, or other extracurricular student groups, on trips off-campus must receive prior approval from the Vice President of Academic Affairs or designee. Such approval may be requested by submitting a Field Trip Form, in duplicate, to the Vice President of Academic Affairs. The Field Trip Form may be obtained from the faculty member's departmental Chair or administrative assistant or from the Office of the Vice President of Academic Affairs.
2. Advisors who wish to take their clubs or student groups not associated with a specific class on trips off-campus must receive prior approval from the Vice-President of Student Affairs or designee. Such approval may be requested by submitting an Extracurricular Trip Form, in duplicate, to the Dean of Student Life. The Extracurricular Trip Form may be obtained from the Office of Student Life website Activities Office.
3. Advisors who wish to take club members or student groups on trips off-campus must abide by AR 3211.5 Responsibilities of Student Club Advisors.
4. Every effort should be made to schedule extracurricular field trips to not interfere with students' class time to the extent possible.
- 2-5. Field trips should include a minimum of one advisor for every 25 students. For longer trips or higher risk activities, it is advised to have one advisor for every 15 students.

The District's liability insurance covers advisors and instructors while in the normal pursuit of their duties if the activity has been appropriately pre-approved. What about students?

Responsibilities of Advisors and ~~Faculty Instructors~~ on Extracurricular Trips

Advisors and faculty ~~instructors~~ who take extracurricular student groups on off-campus trips are responsible for:

1. Obtaining written approval by completing and submitting the Extracurricular Trip Form to the appropriate college administrator two weeks prior to the scheduled trip.

2. Supervising the conduct of all students during the entire trip. Such conduct will at all times conform to the Santa Monica College Board of Trustees Policy 4410 "Student Conduct."
3. Assuring that each student going on extracurricular activity trips possesses a current Santa Monica College student identification card.
4. Ascertaining that all drivers have current drivers' licenses, up-to-date car registration and adequate automobile insurance if private vehicles are utilized for transportation.
5. Travel by private automobile may be used with the following provisions:
 - a. That the student's automobile is in a reasonably safe operating condition.
 - b. Students must be given instructions that include the time and place of departure and the time and place of arrival. Students must be instructed to proceed directly from the college or any other assigned point to the field trip site.
 - c. Students wishing to leave early, or who are asked to leave early from the field trip must sign a waiver indicating their time and date of departure. This action serves as the student's acknowledgement that ~~he/she is~~ they are no longer a part of the field trip. **
 - d. Parent Consent slips, available in the Office of Student Activities Office Life website, must be signed and submitted for any student under 18 years of age. **
6. Additional Requirements:
 - a. Students are not allowed to consume alcohol or other non-prescription controlled substances while on SMC trips despite their age or length of the trip.
 - b. Advisor's must escort students to and from the field trip destination unless prior District approval is received.
 - c. Students shall stay in single-sex rooms for overnight trips and only one student per bed. Sleeping bags on the floor are acceptable.
 - d. Advisor's may not share bedrooms with students.
 - e. If a student violates the field trip rules or SMC Code of Conduct, the advisor shall submit a discipline report to the Office of Judicial Affairs immediately upon return.
 - f. Is Air BnB an option (expense,insurance)?

Reviewed and/or Updated: 12/11/01, 11/24/2015

Ed Code 76060. Student Organizations

The governing board of a community college district may authorize the students of a college to organize a student body association. The association shall encourage students to participate in the governance of the college and may conduct any activities, including fundraising activities, as may be approved by the appropriate college officials. The association may be granted the use of community college premises and properties without charge, subject to any regulations that may be established by the governing board of the community college district.

The governing board of the community college district may authorize the students of a college to organize more than one student body association when the governing board finds that day students and evening students each need an association or geographic circumstances make the organization of only one student body association impractical or inconvenient.

A community college district may assume responsibility for activities formerly conducted by a student body association if the student body association is dissolved. A student body association employee who was employed to perform the activity assumed by the district pursuant to this section shall become a member of the classified service of the district in accordance with Section 88020.

76060.5

(a) If a student body association has been established at a community college as authorized by Section 76060, the governing body of the association may order that an election be held for the purpose of establishing a student representation fee of two dollars (\$2) per semester. The election shall be held in compliance with regulations of the Board of Governors of the California Community Colleges and shall be open to all regularly enrolled students of the

community college. The affirmative vote of a majority of the students voting in the election shall be sufficient to establish the fee. However, the election shall not be sufficient to establish the fee unless the number of students who vote in the election equals or exceeds the average of the number of students who voted in the previous three student body association elections.

(b) The student representation fee authorized by this section shall be collected by the officials of the community college, together with all other fees, at the time of registration or before registration and shall be deposited in a separate fiduciary fund established per the California Community Colleges Budget and Accounting Manual for student representation fees. The money collected pursuant to this section shall be expended to provide support for governmental affairs representatives of local or statewide student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government.

(c) (1) One dollar (\$1) of every two-dollar (\$2) fee collected shall be expended to establish and support the operations of a statewide community college student organization, recognized by the Board of Governors of the California Community Colleges, with effective student representation and participation in state-level community college shared governance and with governmental affairs representatives to advocate before the Legislature and other state and local governmental entities. This subdivision shall only apply to student representation fees adopted on or after January 1, 2014.

(2) The underlying goals of a statewide community college student organization shall include, but are not limited to, all of the following:

(A) Establishing a sustainable foundation for statewide community college student representation and advocacy.

(B) Promoting institutional and organizational memory.

(C) Ensuring and maintaining responsible community college student organizational oversight and decision making.

(D) Strengthening regional approaches for community college student representation and coordination.

(E) Promoting and enhancing student opportunities for engagement in community college student issues and affairs.

(F) Providing for open and public transparency and accountability.

(d) Fees collected pursuant to subdivision (c) shall be annually distributed to the Board of Governors before February 1. The Board of Governors shall have custody of the moneys and shall, each year by April 15, distribute the moneys to the recognized statewide community college student organization if the recognized statewide community college student organization satisfies all of the following:

(1) Is established as a legal entity registered with the Secretary of State.

(2) Demonstrates compliance with all applicable state and federal laws and reporting requirements.

(3) Exercises prudent fiscal management by establishing generally accepted accounting controls and procedures.

(4) (A) Commencing after the first year it receives funding pursuant to this subdivision, completes an annual independent financial audit, the results of which shall be annually provided to the Board of Governors for review.

(B) (i) Except as provided in clause (ii) and after the first year funding is received, it shall be a condition for funding pursuant to this subdivision that the results of the annual audit identify no significant audit findings.

(ii) In no event shall funds be withheld from the statewide community college student organization unless the statewide community college student organization fails to address and correct any identified exceptions, concerns, errors, or deficiencies contained in the annual audit after being given a reasonable opportunity to do so.

(5) Meets the obligations and addresses the goals described in subdivision (c).

(e) Meetings of the recognized statewide community college student organization shall be open to the public and shall comply with the requirements of the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code) and the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code).

(f) Notwithstanding subdivision (c), a student body association that adopted a student representation fee before January 1, 2014, shall retain the authority to continue to receive the one-dollar (\$1) fee as authorized pursuant to this section as it read before January 1, 2014. The student body association may conduct an election pursuant to subdivision (a) to adopt a revised student representation fee. If an election conducted pursuant to subdivision (a) establishes the revised student representation fee, then one dollar (\$1) of every two-dollar (\$2) fee collected shall be expended as described in subdivision (c).

(g) (1) The chief fiscal officer of the community college shall have custody of the money collected pursuant to this section, except as provided in subdivision (d), and the money shall be disbursed for the purposes described in subdivision (b) upon the order of the governing body of the student body association.

(2) The community college district shall annually prepare a summary of all revenue collected from the student representation fee and the expenditures of the proceeds of the student representation fee. The summary shall include the amount distributed to the Board of Governors of the California Community Colleges each year. The

summary shall be presented at the community college district board meeting each year and posted to the community college district Internet Web site.

(3) The community college district may retain a portion of the fees collected and deposited pursuant to this section that is equal to the actual cost of administering these fees up to, but not more than, 7 percent.

(h) The student representation fee authorized by this section may be terminated by a majority vote of the students voting in an election held for that purpose. The election shall be called and held in compliance with regulations of the Board of Governors of the California Community Colleges and shall be open to all regularly enrolled students of the community college.

(i) A student may, for religious, political, financial, or moral reasons, refuse to pay the student representation fee established under this section. The refusal shall be submitted in writing to the community college officials at the time the student pays other fees collected by the community college officials. The refusal shall be submitted on the same form that is used for collection of fees as provided by the community college, which, as determined by the community college, shall be as nearly as practical in the same form as a model form prescribed by regulations of the Board of Governors of the California Community Colleges.

(j) Any costs incurred by the Office of the Chancellor of the California Community Colleges to implement subdivisions (c) and (d) shall be reimbursed by the statewide community college student organization.

(k) If no statewide community college student organization that qualifies for funding in accordance with this section is recognized by the Board of Governors, the funds collected pursuant to this section shall be held by the Office of the Chancellor of the California Community Colleges until a qualifying statewide community college student organization is recognized, or shall be returned to the source of funds.

76061.

A student who is elected to serve as an officer in the student government of a community college shall meet both of the following requirements:

(a) The student shall be enrolled in the community college at the time of election, and throughout his or her term, with a minimum of five semester units, or its equivalent.

(b) The student shall meet and maintain the minimum standards of scholarship prescribed for community college students by the community college district.

76062.

The governing board of a community college district may authorize any organization composed entirely of students attending the colleges of the district to maintain any activities, including fundraising activities, as may be approved by the governing board.

76063.

The funds of any student body organization established in the public schools of any community college district shall, subject to approval of the governing board of the district, be deposited or invested in one or more of the following ways:

(a) Deposits in trust accounts of the centralized State Treasury system pursuant to Sections 16305 to 16305.7, inclusive, of the Government Code or in a bank or banks whose accounts are insured by the Federal Deposit Insurance Corporation.

(b) Investment certificates or withdrawable shares in state-chartered savings and loan associations and savings accounts of federal savings and loan associations, if the associations are doing business in this state and have their accounts insured by the Federal Savings and Loan Insurance Corporation and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.

(c) Purchase of any of the securities authorized for investment by Section 16430 of the Government Code or investment by the Treasurer in those securities.

(d) Participation in funds that are exempt from federal income tax pursuant to Section 501(c)(3) of the Internal Revenue Code and that are open exclusively to nonprofit colleges, universities, and independent schools.

(e) Investment certificates or withdrawable shares in federal or state credit unions, if the credit unions are doing business in this state and have their accounts insured by the National Credit Union Administration and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.

The funds shall be expended subject to procedures that may be established by the student body organization subject to the approval of each of the following three persons, which shall be obtained each time before any of the funds may be expended: an employee or official of the community college district designated by the governing board, the certificated employee who is the designated adviser of the particular student body organization, and a representative of the particular student body organization.

76064.

In addition to deposit or investment pursuant to Section 76063, the funds of a student body organization may be loaned or invested in any of the following ways:

- (a) Loans, with or without interest, to any student body organization established in another community college of the district for a period not to exceed three years.
- (b) Invest money in permanent improvements to any community college district property including, but not limited to, buildings, automobile parking facilities, gymnasiums, swimming pools, stadia and playing fields, where those facilities, or portions thereof, are used for conducting student extracurricular activities or student spectator sports, or when those improvements are for the benefit of the student body. The investment shall be made on condition that the principal amount of the investment plus a reasonable amount of interest thereon shall be returned to the student body organization as provided herein. Any community college district approving the investment shall establish a fund in accordance with the California Community Colleges Budget and Accounting Manual in which moneys derived from the rental of community college district property to student body organizations shall be deposited. Moneys collected by the governing board for automobile parking facilities as authorized by Section 76360 shall be deposited in the fund designated by the California Community Colleges Budget and Accounting Manual if the parking facilities were provided for by investment of student body funds under this section. Moneys shall be returned to the student body organization as contemplated by this section exclusively from the special fund and only to the extent that there are moneys in the special fund. Whenever there are no outstanding obligations against the special fund, all moneys therein may be transferred to the general fund of the school district by action of the local governing board. Two or more student body organizations of the same community college district may join together in making the investments in the same manner as is authorized herein for a single student body. Nothing herein shall be construed so as to limit the discretion of the local governing board in charging rental for use of community college district property by student body organizations as provided in Section 76060.

76065.

The governing board of any community college district shall provide for the supervision of all funds raised by any student body or student organization using the name of the college. The cost of supervision may constitute a proper charge against the funds of the district. The governing board of a community college district may also provide for a continuing audit of student body funds with community college district personnel.

76067.

Any student political organization that is affiliated with the official youth division of any political party that is on the ballot of the State of California may hold meetings on a community college campus, and may distribute bulletins and circulars concerning its meetings, provided that there is no endorsement of that organization by the school authorities and no interference with the regular educational program of the district.

76120 Exercise of Free Expression

- (a) Neither the Regents of the University of California, the Trustees of the California State University, the governing board of a community college district, nor an administrator of any campus of those institutions, shall make or enforce a rule subjecting a student to disciplinary sanction solely on the basis of conduct that is speech or other communication that, when engaged in outside a campus of those institutions, is protected from governmental restriction by the First Amendment to the United States Constitution or [Section 2 of Article I of the California Constitution](#) .
- (b) A student enrolled in an institution, as specified in subdivision (a), at the time that the institution has made or enforced a rule in violation of subdivision (a) may commence a civil action to obtain appropriate injunctive and declaratory relief as determined by the court. Upon a motion, a court may award attorney's fees to a prevailing plaintiff in a civil action pursuant to this section.
- (c) This section does not authorize a prior restraint of student speech or the student press.
- (d) This section does not prohibit the imposition of discipline for harassment, threats, or intimidation, unless constitutionally protected.
- (e) This section does not prohibit an institution from adopting rules and regulations that are designed to prevent hate violence, as defined in subdivision (a) of Section 4 of Chapter 1363 of the Statutes of 1992, from being directed at students in a manner that denies them their full participation in the educational process, if the rules and regulations conform to standards established by the First Amendment to the United States Constitution and [Section 2 of Article I of the California Constitution](#) for citizens generally.

(f) An employee shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under this section, or refusing to infringe upon conduct that is protected by this section, the First Amendment to the United States Constitution,

82537 Use of School Property, Public Purposes

(a) There is a civic center at each and every community college within the state where the citizens, Camp Fire Girls, Boy Scout troops, farmers' organizations, school-community advisory councils, senior citizens' organizations, clubs, and associations formed for recreational, educational, political, economic, artistic, or moral activities of the public school districts may engage in supervised recreational activities, and where they may meet and discuss, from time to time, as they may desire, any subjects and questions which in their judgment appertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside.

Governing boards of the community college districts may authorize the use, by citizens and organizations of any other properties under their control, for supervised recreational activities.

(b) The governing board of any community college district may grant the use of college facilities or grounds for public, literary, scientific, recreational, educational, or public agency meetings, or for the discussion of matters of general or public interest upon terms and conditions which the board deems proper, and subject to the limitations, requirements, and restrictions set forth in this article.

(c) No use shall be granted in a manner that constitutes a monopoly for the benefit of any person or organization.

(d) The use of any community college facility and grounds for any meeting is subject to reasonable rules and regulations as the governing board of the district prescribes, and shall not interfere with the use and occupancy of the community college facilities and grounds, as is required for the purposes of the community colleges of the state.

(e) The management, direction, and control of the civic center is vested in the governing board of the community college district.

(f) The governing board of the community college district shall make all needful rules and regulations for conducting the civic meetings and for such recreational activities as are provided for in this chapter and which aid, assist, and lend encouragement to the activities.

66301 Rules of Student Conduct

(a) Neither the Regents of the University of California, the Trustees of the California State University, the governing board of a community college district, nor an administrator of any campus of those institutions, shall make or enforce a rule subjecting a student to disciplinary sanction solely on the basis of conduct that is speech or other communication that, when engaged in outside a campus of those institutions, is protected from governmental restriction by the First Amendment to the United States Constitution or [Section 2 of Article I of the California Constitution](#).

(b) A student enrolled in an institution, as specified in subdivision (a), at the time that the institution has made or enforced a rule in violation of subdivision (a) may commence a civil action to obtain appropriate injunctive and declaratory relief as determined by the court. Upon a motion, a court may award attorney's fees to a prevailing plaintiff in a civil action pursuant to this section.

(c) This section does not authorize a prior restraint of student speech or the student press.

(d) This section does not prohibit the imposition of discipline for harassment, threats, or intimidation, unless constitutionally protected.

(e) This section does not prohibit an institution from adopting rules and regulations that are designed to prevent hate violence, as defined in subdivision (a) of Section 4 of Chapter 1363 of the Statutes of 1992, from being directed at students in a manner that denies them their full participation in the educational process, if the rules and regulations conform to standards established by the First Amendment to the United States Constitution and [Section 2 of Article I of the California Constitution](#) for citizens generally.

(f) An employee shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under this section, or refusing to infringe upon conduct that is protected by this section, the First Amendment to the United States Constitution.

Ed Code 66016.3 General Provisions

(a) (1) Any student, including a person without lawful immigration status, or a person who is exempt from paying nonresident tuition pursuant to Section 68130.5, may serve in any capacity in student government at the California State University or the California Community Colleges and receive any grant, scholarship, fee waiver, or reimbursement for expenses incurred connected with that service to the full extent consistent with federal law.

(2) Notwithstanding Section 1020 of the Government Code, any student attending a campus of the California Community Colleges, the California State University, the University of California, or an independent institution of higher education, as defined in Section 66010, who qualifies for exemption from paying nonresident tuition

pursuant to Section 68130.5 may serve on any board or commission established pursuant to this title that includes members who are students.

(b) The University of California is requested to comply with this section.

(c) The Legislature finds and declares this section is a state law within the meaning of subsection (d) of Section 1621 of Title 8 of the United States Code.

Title 5, Section 55220 Excursions & Field Trips

(a) The governing board of a community college district may:

(1) Conduct field trips or excursions in connection with courses of instruction or instructionally-related social, educational, cultural, athletic, or band activities to and from places in the state, or any other state, the District of Columbia, or a foreign country for students enrolled in a college. A field trip or excursion to and from a foreign country may be permitted to familiarize students with the language, history, geography, natural sciences, and other studies relative to the district's course of study for the students.

(2) Engage instructors, supervisors, and other personnel who desire to contribute their services over and above the normal period for which they are employed by the district, if necessary, and provide equipment and supplies for the field trip or excursion.

(3) Transport students, instructors, supervisors or other personnel to and from places in the state, any other state, the District of Columbia, or a foreign country where the excursion or field trip is being conducted. Transportation may be provided by use of district equipment, by contracting with a transportation provider, or by arranging transportation by the use of other equipment. When district equipment is used, the governing board shall secure liability insurance, and if travel is to and from a foreign country, the liability insurance shall be secured from a carrier licensed to transact insurance business in the foreign country.

(4) Provide supervision of students involved in field trips or excursions by academic employees of the district.

(b) No student shall be prevented from taking a field trip or excursion which is integral to the completion of a course because of lack of sufficient funds. To this end the governing board shall coordinate efforts of community service groups to supply funds for students in need of them.

(c) No group shall be permitted to take a field trip or excursion which is integral to the completion of a course if any student who is a member of such an identifiable group will be excluded from participation in the field trip or excursion because of lack of sufficient funds. Nothing in this subdivision or subdivision (b) shall be construed to prevent a district from offering a study abroad course or program because a particular student or group of students is unable to participate in the course or program due to lack of funds.

(d) Expenses of students participating in a field trip or excursion authorized by this section may not be paid with public funds, except where:

(1) the expenditure is authorized pursuant to subdivision (a); or

(2) funds from a state or federal grant or categorical program are used consistent with the statutory, regulatory or contractual conditions applicable to the expenditure of such funds.

(e) For purposes of subdivision (d), funds of an auxiliary organization duly established pursuant to education Code section 72670 et seq. shall not be considered to be public funds.

(f) Expenses of instructors, chaperons, and other personnel participating in a field trip or excursion authorized by this section may be paid from district funds, and the district may pay from district funds all incidental expenses for the use of district equipment during a field trip or excursion authorized by this section.

(g) The attendance or participation of a student in a field trip or excursion authorized by this section may be claimed for apportionment to the extent that the field trip or excursion is part of a course. However, attendance claimed for apportionment as a result of a field trip or excursion shall be limited to the amount of attendance that would have accrued had the students not been engaged in the field trip or excursion. No more contact hours shall be generated by a field trip or excursion than if the class were held on campus.

(h) All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents or guardians of minor students taking out-of-state field trips or excursions shall sign a statement waiving such claims.

66301.

(a) Neither the Regents of the University of California, the Trustees of the California State University, the governing board of a community college district, nor an administrator of any campus of those institutions, shall make or enforce a rule subjecting a student to disciplinary sanction solely on the basis of conduct that is speech or other communication that, when engaged in outside a campus of those institutions, is protected from governmental restriction by the First Amendment to the United States Constitution or Section 2 of Article I of the California Constitution.

(b) A student enrolled in an institution, as specified in subdivision (a), at the time that the institution has made or enforced a rule in violation of subdivision (a) may commence a civil action to obtain appropriate injunctive and declaratory relief as determined by the court. Upon a motion, a court may award attorney's fees to a prevailing plaintiff in a civil action pursuant to this section.

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(d) This section does not prohibit the imposition of discipline for harassment, threats, or intimidation, unless constitutionally protected.

(e) This section does not prohibit an institution from adopting rules and regulations that are designed to prevent hate violence, as defined in subdivision (a) of Section 4 of Chapter 1363 of the Statutes of 1992, from being directed at students in a manner that denies them their full participation in the educational process, if the rules and regulations conform to standards established by the First Amendment to the United States Constitution and Section 2 of Article I of the California Constitution for citizens generally.

(f) An employee shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in conduct authorized under this section, or refusing to infringe upon conduct that is protected by this section, the First Amendment to the United States Constitution, or Section 2 of Article I of the California Constitution.