

Student Affairs Committee  
Minutes Wednesday, September 6, 2017

**Attendees:** Beatriz Magallon, Daniel Freeman, Deyna Hearn, Stanley Hecht, Denise Kinsella, Alicia Villalpando,

**Excused/Absent:** Esau Tovar, Donna Davis-King

1. Call to order 1:19 pm
2. Public Comments (none)
3. Welcome and Introductions
  - a. Bea thanks the committee for the work they do and introduces a new member: Daniel Freeman. All members introduce themselves.
  - b. Bea mentions she is recruiting another faculty member, who will most likely be present at our next meeting.
  - c. Denise asked if it was possible to change meetings to Tuesdays due to a conflicting meeting with another committee. Most committee members already cleared calendar for Wednesdays & wouldn't work for Fall. Bea will send out a google doc for spring regarding best times for everyone.
4. **Approval of Minutes 5/24/17**
  - a. Deyna asked for clarification of what was decided on reduction of parking fees under AR 5030. Bea had AR and read that Bog A and Bog B eligible students would be eligible for a reduced parking fee.
    - i. William Bloom, Financial Aid Director, stated in an email to Deyna Hearn how this would need to be automated from the BOG application.
    - ii. Bea will send AR 5030 Fees to the committee members since they didn't see final version.
  - b. **Motion to approve the Minutes by Alicia Villalpando, 2<sup>nd</sup> by Deyna Hearn. The committee voted 4 yes 2 abstain**
5. **Review of Scope and Functions of Committee**
  - a. Bea reviewed the scope and functions. Sometimes faculty or the district come and ask for the committee to review policies and then the committee could chose to review. If title 5 or education code changes it also forces committee to review and/or change regulations.
  - b. Due to accreditation the committee must revise and update regulations every five years. Bea thanked the committee for all the AR's revised last year.
  - c. Denise asks if the committee is required to add board policies to our scope as this is listed on our agenda. Bea said we can decide later if we want to change our function as this may be only one time.
6. **29 Board Policy Revisions**
  - a. There was discussion whether to review the ones that relate to the committees administrative regulations. However, some are very different to what the committee addresses and it seems we were directed to do all of these revisions.
  - b. There was discussion about creating workgroups, so the work may be divided in order to meet the December deadline.
  - c. Denise suggests that Board Policies be divided among committee members and reviewed by teams of 2. Stanley raised the point that by making this a team effort it facilitates discussion. Teams will be established during the next meeting when we have more committee members present and Bea will forward to committee members.
7. **Action Item: Role of Student Representatives**
  - a. It is up to the committee to decide whether we want our students to be voting members or not.

- i. Deyna raised the point that the student representative should be allowed to vote. However, she is opposed to another student stepping in for a representative and vote in place of the representative. Permanent student members should be the ones voting.
  - ii. Bea states the motion has to be made and voted on so the language is clear.
  - iii. The committee discusses issues of quorum and voting, the consensus was that students should be allowed to vote and have a voice, however the question is how the language should be written.
  - iv. The committee also discussed how guests are allowed to speak. Should they be held to public comments or be asked to speak if they are coming to address an issue on a particular AR when get to it on agenda and before discussion. Should be at the discretion of the Chair making sure all opinions are heard but also making sure the meeting stays on track. Guests should not participate in the discussion of AR language. Daniel suggests the chair could summarize and repeat back I have heard argument 1, 2, 3 and 4. Is there anything else?
- b. Suggested language for motion by Stanley: Student members who are appointed to the committee shall have voting privileges. Matters brought before the committee will be decided by majority vote of those present. Proxy voting is not permitted for any member, and student members shall not count towards meeting quorum.
  - i. Discussion about adding last sentence, that if any replacements of student members are made, chair must be notified a week or two in advance.
  - ii. Suggested additional language by Bea: If there is a replacement of a student representative, that replacement person must serve the remainder of the term. Motion will be made next meeting.

#### **8. AR's for Priority Consideration & Goals and Objectives for 2017-2018**

- a. Bea shared annual report and reviewed list of AR's the committee had as objectives for 16-17 and how some of them were tied to accreditation and could be a starting point for setting goals this year.
- b. The committee then ranked the AR's in order of priority for 17-18.
- c. AR's 4353, 4353.1, 4115, 4111.2, 4345 will be sent to DSPS so they may make recommendations and return back to the committee.
- d. Deyna will review AR's: 4430, 4431, 4432, 4435, 4446 and volunteered to forward AR's 4411, 4412 to Greg Brookins for review by Honor Council

Meeting adjourned at 3:00 pm

Respectfully submitted by Malin Bohman