

AR 4111.1 Auditing of Courses

The auditing of courses is not permitted at Santa Monica College.

Reviewed and/or Updated: 12/11/01, 11/16/16

AR 4314 Credit by Examination

Students currently enrolled at Santa Monica College may receive credit by examination in four ways as stipulated in this regulation and AR 4111.4. Said credit may be applied toward a local degree or certificate of achievement, as appropriate. Students should be aware that other colleges and universities may limit the use of credit by examination. Students are urged to consult with the college or university of interest.

1. SMC Departmental Credit by Challenge Exam

In order to receive credit, the following conditions must be met:

- a. The student must be enrolled and in good standing at Santa Monica College during the semester in which the exam is taken.
- b. Prior to the semester in which the exam is taken, the student will have successfully completed at least six units of credit at Santa Monica College.
- c. The student may not take an exam in challenge a course in which the student he/she has previously enrolled.
- d. A given exam/course may be taken challenged-by-exam only once.
- e. A maximum of 18 units of credit-by-exam may be attempted at Santa Monica College. A maximum of 15 units of credit-by-exam may be completed at Santa Monica College.
- f. Credit will not be allowed for a course at a lower level than a course for which credit has been previously received/earned either at Santa Monica College or another accredited college or university/institution in the United States or a recognized institution abroad.
- g. A list of departmentally approved courses for which a student may receive credit by exam that may be challenged-by-exam shall be filed with the Curriculum Committee and published in the college catalog.
- h. The sStudents must notify the College of his/her/their intent to take the exam by the end of the third week of the semester during which the exam is to be taken. The exam will be given by the end of the eighth week of the semester.
- i. Departmental exams will be given only during the Fall and Spring semesters and must be administered by a faculty member designated by the faculty chair or administrator.
- j. Programs-Departments utilizing offering challenge exams mandated-created by other agencies shall abide by the regulations of those agencies.
- k. Units earned/received through credit-by-exam will not apply toward the meetthe 12-unit residency requirement for a degree graduation atfrom Santa Monica College.
- l. Courses for which credit is received by challenge exam will count toward units completed only and will not be included in the calculation of the student's grade point average.
- m. Credit earned by credit exam/challenge will be posted to the student's transcript/record at the end of the semester during which the credit was received.

2. College-Level Examination Program (CLEP)

Santa Monica College students are permitted to earn units of college credit under the College-Level Examination Program (CLEP), a standardized national testing program. By petition through the Admissions Office, credit for examinations passed will be entered on transcripts as units of credit completed but will not carry a letter grade. These units can may be applied count toward an SMC/the Associate degree and Certificate of Achievement, as approved by the Curriculum Committee, requirements and may be accepted for transfer to be applied toward the CSU General Education Certification pattern, as appropriate. Santa Monica College grants CLEP exam credit as approved by the Curriculum Committee and published in the college catalog.

- a. Students may receive credit for CLEP exams with at least a score of 50 with the exception of a score of 59 on French Level II, 60 on German Level II and 63 on Spanish Level II.
- b. In order to receive CLEP credit, an official CLEP score report sent directly from the College Board must be submitted to the Admissions and Records Office.
- c. Once records are verified and eligibility determined, the student's transcript shall be annotated to reflect that course credit was earned by examination. No grade will be given.
- d. CLEP exam results may be used to determine a student's eligibility in select courses for placement purposes.
- e. Credit awarded through CLEP examination may be used to satisfy SMC degree, area of emphasis and CSU-GE breadth requirements.
- f. An acceptable CLEP score for CSU GE equates to what is listed in the college catalog for certification purposes.
- g. Course credit will not be granted where it duplicates previous college coursework.
- h. A maximum of 30 units of credit may be earned for CLEP examinations.
- i. CLEP credit will not apply toward financial aid eligibility nor can it be used to satisfy the 12-unit residency requirement for graduation.
- j. No fees will be charged for the processing and posting of CLEP credit.

3. Advanced Placement (AP) Exams

- a. Students may receive credit for ~~specific Advanced Placement (AP)~~ exams with scores of 3, 4 or 5. Course credit may apply toward general education or area of emphasis requirements for an SMC degree, or CSU general education certification or IGETC transfer certification as approved by the Curriculum Committee. A list of approved ~~Advanced Placement AP~~ Exams is published in the college catalog.
- b. In order to receive AP credit, ~~a student must submit the an~~ official AP ~~ScoreGrade~~ Report sent directly from the College Board must be submitted to the Admissions and Records Office.
- c. Once records are verified and eligibility determined, the student's ~~will receive the appropriate AP credit course equivalent.~~ transcript shall be annotated to reflect that course credit was earned by examination. No grade will be given.
- d. AP exam results may be used to determine a student's eligibility in select courses for placement purposes, as specified in AR 4111.4.
- e. Credit awarded through ~~AP advanced placement examination~~ may be used to satisfy SMC degree graduation requirements toward the Associate degree, area of emphasis, IGETC, and CSU-GE breadth requirements, as approved by the Curriculum Committee.
- f. An acceptable AP score for IGETC or CSU GE equates to what is listed in the college catalog for certification purposes.
- g. Course credit will not be granted where it duplicates previous college coursework.
- h. AP credit will not apply toward financial aid eligibility nor can it be used to satisfy the 12-unit residency requirement for graduation.
- i. No fees will be charged for the processing and posting of AP credit.

4. International Baccalaureate (IB) Exams

- a. Students may receive credit for ~~specific International Baccalaureate (IB)~~ exams with scores of 5, 6 or 7. Course credit may apply toward area of emphasis or general education requirements for an SMC degree, CSU general education certification, or IGETC transfer certification, as approved by the Curriculum Committee. The exception for an SMC degree or CSU GE certification: a score of 4 is considered a passing score for Foreign Language A1 HL, A2 HL or Language B HL, Mathematics HL and Theatre HL. A list of approved IB exams is published in the college catalog.
- b. In order to receive IB credit, ~~a student must submit the an~~ official IB ~~Grade Report~~ transcript sent directly from the International Baccalaureate Organization must be submitted to the Admissions and Records

Office.

- c. Once records are verified and eligibility determined, the student's ~~will receive the appropriate IB credit course.~~ transcript shall be annotated to reflect that course credit was earned by examination. No grade will be given.
- d. IB exam results may be used to determine a student's eligibility in select courses for placement purposes.
- e. Credit awarded through IB examination may be used to satisfy SMC degree, area of emphasis, IGETC, or CSU-GE breadth requirements, as approved by the Curriculum Committee.
- f. An acceptable IB score for IGETC or CSU GE equates to what is listed in the college catalog for certification purposes.
- g. Course credit will not be granted where it duplicates previous college coursework.
- h. IB credit will not apply toward financial aid eligibility nor can it be used to satisfy the 12-unit residency requirement for graduation.
- i. No fees will be charged for the processing and posting of IB credit.

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