

Student Affairs Committee  
Minutes: Wednesday, October 19, 2016

**Attendees:** Beatriz Magallon, Esau Tovar, Benny Blaydes, Jihyeon Cha, Stanley Hecht, Denise Kinsella, Marisol Moreno, Alicia Villalpando, Adrian Restrepo (Student Rep), Justine Ramos (Student)

**Excused/Absent:** Deyna Hearn, Micca Cao (Student Rep)

1. **Call to order 1:10 pm**
  2. **Public Comments: none**
  3. **Minutes from October 5, 2016 approved as presented. (1<sup>st</sup>: Denise Kinsella; 2<sup>nd</sup>: Donna Davis-King) vote: 8 yes, 0 no, 1 abstain**
  4. **Action Item: Goals and Objectives for 2016-2017**
    - a. There are priority numbers on the AR table now.
    - b. 4113 High School Concurrent Enrollment: Donna will join the subcommittee.
    - c. 4353 Adjustment of Graduation Requirement for Students with Disabilities/ 4115 Academic Adjustments for Students with Disabilities: Alicia will join subcommittee.
    - d. 4131 Records Classification and Retention: Donna will join.
    - e. The Committee is in agreement regarding the priority list.
    - f. Esau is working with MIS to automatically email students who are dropped by their instructors. He noted we also need to identify a mechanism by which to notify Senate and those departments going to be impacted, as well as Senior Staff of non-revisions to ARs.
  5. **Information Item: Accreditation Team Recommendation: Reviewing of Board Policies:**
    - a. Denise recommends the committee create a schedule and has made a list with the AR's that are overdue. Rather than review them all at once, it might be best to create a schedule for a 5 year review cycle to ensure all ARs are reviewed regularly. Currently there are over 20 ARs that are overdue for a review.
    - b. We agreed not to simply update the review date.
    - c. A schedule wouldn't stop us from looking at all of them every year but it ensures we don't let more than 5 years pass for future revisions to AR's.
    - d. Bea and Esau will look at the list and see which others we might want to add to this year that may not be too lengthy or that would require many revisions. If we can't get to them this year, we need to make sure we put them on the schedule for next year.
  6. **AR's for Review and Consideration**
    - a. **4350 Graduation Requirements:**
      - i. The committee picked up where they left off last session and continued to go through the document Esau prepared.
      - ii. Marisol commented about how Ed Code and Title 5 language was a challenge to understand and then try to apply.
      - iii. Donna expressed concern over the language in ARs and whether they are meant to be understood by students. It was clarified that they are a resource for students but not written for them specifically. They're regulations and we can't define every single deadline. Students have other resources available to them including the website, college catalog, emails, to explain AR implementation.
      - iv. As many questions came up, the committee skipped the section regarding religious courses. Esau will do more research on it. Specifically, whether or not as written it is being discriminatory. It's not included in Title 5 so is there potential for it to have legal ramifications and limit student's ability to graduate.
      - v. Bea will clean up any changes and send to the committee.
      - vi. Remaining ARs to be looked at during the next meeting.
    - b. **4111.1 Auditing of Courses; 4314 Credit by Examination; 4111.8 Enrollment Priorities**
  7. **Announcements**
  8. **Meeting Adjourned at 3:00 pm.**
- Respectfully submitted by Will Taylor