

Alexandra Tower  
Chair  
Professor, Botany & Environmental Biology

Esau Tovar  
Vice Chair  
Interim Dean, Enrollment Services  
310-434-4012

AnnMarie Leahy  
Secretary

**Members**

Laurie Guglielmo  
Chair, Counseling Department

Deyna Hearn  
Dean of Students

Denise Kinsella  
Associate Dean, IEC

Lucy Kluckhohn-Jones  
Professor, Microbiology

Karen Legg  
Counseling Department

Alicia Villalpando  
Counselor, Transfer Center

Betty Wong  
Professor, Mathematics

**Student Representatives**

Steve Maldonado  
Kymia Mahjouri

**Interested Parties (non-voting)**

Benny Blaydes  
Counselor, Associated Students

Gail Fukuhara  
Counselor, International Counseling Center

Nathalie Laille  
Counselor, Disabled Students Center

Mike Tuitasi  
Vice President, Student Affairs

**Fall 2015 Meetings**

2<sup>nd</sup> and 4<sup>th</sup> Wednesdays 1:00 – 3:00 p.m.

\*Except when noted

Science Conference Room (Science 251)

Wednesday, 9 Sept  
Wednesday, 23 Sept  
\*Wednesday, 14 Oct  
\*Wednesday, 28 Oct  
\*Wednesday, 4 Nov  
Wednesday, 25 Nov  
Wednesday, 9 Dec

# STUDENT AFFAIRS COMMITTEE

## AGENDA

9 DECEMBER 2015

1. Public Comments
2. Approval of minutes
  - a. 4 November 2015 (revised, page 2)
  - b. 25 November 2015
3. ARs to consider
  - a. AR 4111.5 Transfers from Other Colleges (page 3)
  - b. AR 4420 Enrollment and Scholarship Standards for Participation in SMC Student Government
4. Announcements
  - a. ARs passed 2nd read in full Senate (Fall 2015):
    - i. 4342
    - ii. 4111.7
    - iii. 4440
    - iv. 4331
    - v. 4210
    - vi. 4210.1

Student Affairs Committee  
Minutes Wednesday, November 4, 2015

**Attendees:** Alexandra Tower - Chair, Esau Tovar - Vice Chair, Karen Legg, Lucy Kluckhohn-Jones, Alicia Villalpando, Betty Wong, Deyna Hearn, Kymia Mahjouri (Student Rep).

**Excused/Absent:** Gail Fukuhara, Laurie Guglielmo, Denise Kinsella, Benny Blaydes, Nathalie Laille, Steve Maldonado (Student Rep).

1. Call to order 1:15 pm

2. Old Business

- a. AR 4210 F-1 International Students' Visas and AR 4210.1 Other Temporary Nonimmigrant Statuses both passed the second read at the Academic Senate.
- b. AR 4342 Standards of Student Success - Probation and Disqualification
  - i. Alicia brought in a summary sheet on behalf of Beatriz Magallon, outlining what several California Community Colleges with over 10,000 students are using as their guide for progress probation. Most of the colleges are placing students on progress probation when 12 or more units are attempted and "W", "P" and "NC" or "NP" units reach or exceed 50%.
  - ii. Alicia also presented data for a cohort of 2,697 students on 1st time probation at the end Fall 2015. This data included a number of students who attended a BTS session or met with a counselor in Spring 2014. It also outlined the percentages of students who were on probation but still enrolled in semesters from Spring 2014 to Spring 2015, and after completion of that subsequent semester were still not removed from progress and/or academic probation. Some demographic information was also included.iii. Esau noted that Santa Monica College is not like other colleges in that we have a much more lenient Progress Renewal Administrative Regulation, and that needs to be taken into account when considering loosening up our guidelines for progress probation.
  - iv. The majority of the Committee maintained that they are against changing the current percentages used to define timely progress.

3. New Business

- a. The committee voted unanimously to approve the Scope and Function of the Student Affairs (Joint Committee) as it is currently stated.
- b. The committee voted unanimously to approve AR 4111.5 Transfers from Other Colleges, with the clarification that student must file transcripts of all previous college work.
- c. AR 4410 Rules for Student Conduct
  - i. This AR was updated to reflect the extended language related to sexual assault and violence that was recently incorporated into ED code 76033 and 76034 through the recently passed Senate Bill No. 186.
  - ii. For clarification purposes, Esau requested the Rules for Student Conduct section regarding forgery, alteration, or misuse of college documents, records, or identification also be updated to include some specific behavior that has recently become a problem at Santa Monica College. Specifically this section was updated to include the misuse or misappropriation of add codes, or the enrolling of students in classes with the intent to sell the seat.
  - iii. Deyna is going to share the Committees' revisions with Lisa Winter and Bob Myers.
  - iv. The Committee voted unanimously to approve the changes made to AR 4410.

4. Meeting Adjourned at 2:15 pm

Respectfully submitted by Ann Marie Leahy

Student Affairs Committee  
Minutes Wednesday, November 25, 2015

**Attendees:** Alexandra Tower - Chair, Laurie Guglielmo, Lucy Kluckhohn-Jones, Alicia Villalpando, Betty Wong, Esau Tovar - Vice Chair, Kymia Mahjouri (Student Rep).

**Excused/Absent:** Karen Legg, Gail Fukuhara, Denise Kinsella, Benny Blaydes, Deyna Hearn, Nathalie Laille, Steve Maldonado (Student Rep).

1. Call to order 1:00 pm

2. The committee voted unanimously to approve the minutes from October 28, 2015. The committee voted to amend the minutes from November 4, 2015 and revisit them in the next meeting.

3. Public Comments

- a. AR 4410 Rules for Student Conduct: Alex reported that she was advised by Deyna that Bob Myers is reworking the language the committee added about the holding and selling of classes by students.

4. Old Business

- a. AR 4111.7: Enrollment Overlap - Courses with Meeting Time Conflicts, AR 4440 Extracurricular Trips, AR 4331: Academic Renewal, AR 4210 F-1 International Students' Visas and AR 4210.1 Other Temporary Nonimmigrant Statuses all passed the 2nd read in the full Academic Senate.
- b. AR 4111.5 Transfers from Other Colleges, passed the first read at the Academic Senate. The Senate did ask how we would enforce that students would in fact submit official transcripts.
- c. AR 4342 Standards of Student Success - Probation and Disqualification
  - i. This AR went to Senate Exec for review and is going back for full Senate review.
  - ii. Alicia asked if we should revisit our Academic Renewal and Progress Renewal policies if they are too lenient to allow for an adjustment of our Progress Probation policy.
  - iii. Esau mentioned that we just reviewed and passed the updates to those ARs and further revisions to those ARs would not substantially impact his opinion on changing the current percentages used to define timely progress.
  - iv. Laurie mentioned that progress probation is not necessarily for students with low GPAs, and that updating the Academic Renewal and Progress Renewal policies may have other implications.

4. Meeting Adjourned at 1:50 pm

Respectfully submitted by Ann Marie Leahy

**ARTICLE 4100 ADMISSION AND REGISTRATION**

**AR 4111.5 Transfers from Other Colleges**

Students transferring in from other colleges taking coursework leading toward an SMC degree or fulfilling transfer requirements for a four-year institution **must** file transcripts of all previous college work.

Reviewed and/or Updated: 12/11/01; **updated 10/28/2015**