

Student Affairs Committee
Minutes Tuesday, February 12, 2013

Attendees: Beatriz Magallon, Denise Kinsella, Benny Blaydes, Sarah Boosheri, Maribel Lopez, Lucy Kluckhohn-Jones , Alicia Villalpando, Laurie Guglielmo, Ramin Nematollahi, Deyna Hearn, Kiersten Elliot, Ronnie Felder

Excused/Absent: *Ulises Cayetano (Student Rep), Nathalie Laille, Pongsakorn Visetthernrakul (Student Rep), Jake Smith (Student Rep), Gail Fukuhara, Michael Tuitasi*

1. Call to order 2:15 pm
2. Minutes from December 04, 2012 approved as is.
3. SAC Goals & Objectives for Spring 2013 reviewed:
 - a. **AR 4111.8: Enrollment Priorities**
 - i. Bea reported that since there will be no Wkgroup on this topic we need to continue with the work on this AR for the Spring.
 - ii. Kiersten said that Teresita Rodriguez was still forming a committee and findings will be presented to SAC & that at that point no changes could be made since the committee findings would be final to be forwarded to Academic Senate. Bea and Kiersten will be part of committee.
 - iii. Bea discussed importance of providing message to students of change in policy taking effect Fall 2014. As a college we needed to provide information to students Spring '13 and Laurie through MIS got a message to students at the end of Fall '12 who were on probation and disqualified status re possible lower enrollment date but we also needed to reach the students who were nearing the 90 unit limit. She recommended that maybe an email to all students who have 75 units or more units get the same message of a lower enrollment date. This way we're at least keeping up with the new guidelines coming from the chancellor's office re communication to students.
 - b. **AR 4340: Limits for Credit Course Enrollment**
 - i. Bea reported that Georgia Lorenz is working directly with the departments impacted by the changes the Chancellors office is making to Title 5 updated 1-26-13. Curriculum committee also involved in making the necessary changes so that course limitations are addressed for these departments. Kiersten said that the final language hasn't been approved yet and that she will follow-up with Georgia on status of departments impacted.
 - c. **Deyna Hearn, Benny Blades, Lyndia Sullivan and Maribel Lopez to collaborate on the following AR drafts and present to SAC in spring 2013, specific attention given to extracurricular activities:**
 - i. AR 4430: Use of Open Space on Campus by Student Organizations
 - ii. AR 4420: Standards of Enrollment for Participation in SMC Student Government
 - iii. AR 4446: Club Events
 - iv. AR 4405: Student Bill of Rights
 - v. AR 4445: Forming a Club
 - d. **AR 4111.4: Mandatory Assessment, Course Placement & Challenge Procedures**
 - i. Since Chancellor's office hasn't finalized these changes, the SAC agreed to not review this AR for this semester.

- e. **AR 4344: Students Dismissed from a Program as a Result of Unsafe Performance**
 - i. Bea reported she sent an email to the five departments this relates to & is awaiting feedback. Once she compiles the recommendations, she will invite department chairs to present to SAC later in spring term.
- f. **AR 4113: High School Concurrent**
 - i. going to be presented to Academic Senate next meeting for first read.
- g. **AR 4345, 4111.2 and 4320** Approved Fall 2012
- h. **AR 4110: Residence Regulations**
 - i. Alicia already provided feedback & Ronnie, Kiersten and Bea agreed to meet to finalize language to include AB 540 students.
- i. **AR 4322: New #?** Having to do with **Military Leave of Absence**, committee agreed to have Linda Sinclair, Tina Feiger work on creating an AR in draft form to bring to SAC. Bea will follow up.
- j.
- 4. **AR 4342: Standards of Student Success: Probation & Disqualification**
 - a. Bea gave a clean copy & made notes on what she had questions re language on section 4 for reinstatement after disqualification: specifically counseling appointments, petitions, and including winter/summer limitation.
 - b. Discussion about having different sections for first disqualification, second disqualification, etc. based on what has been the process for students
 - c. Bea will work to find interpretation of Title 5 language from Chancellor's office because there was much confusion on interpretation: each of three consecutive semesters and cumulative GPA vs. semester GPA once reinstated.
 - d. There were concerns that MIS needed to change programming issue once we decided what was to be included in language.
- 5. **Announcements:**
 - a. SAC to continue next meeting to finalize AR 4342
 - b. Next meeting February 19, 2013.
- 6. **Meeting Adjourned at 3:35 pm.**

Respectfully submitted by Ramin Nematollahi