

Rationale: This AR was chosen for review because Admissions wanted to have students in this program not be waived from paying the enrollment & health fees.

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AR 4113 High School Concurrent Enrollment

High School Concurrent Enrollment permits high school students the opportunity to enroll in courses at Santa Monica College or at the high school site for educational enrichment. The purpose of the program is to provide "advanced scholastic" and "educational enrichment opportunities for a limited number of eligible pupils" as defined by Education Code, Section 48800 and 76002.

~~Enrollment fees will be waived for high school students participating in High School Concurrent Enrollment. All other fees, including non-resident tuition apply. All students participating in the Concurrent High School Enrollment Program are responsible for all fees incurred. This includes enrollment fees and the mandatory health fee. The fee requirements of this section shall be waived for any student who meets Board of Governors Fee waiver (Method A, B or C) requirements at the time of enrollment or for any student who is the surviving child, natural or adopted, of a deceased person who meets the requirements of Section 68120.~~

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Students are limited to six units, or two classes, per semester/session. Students will not be allowed to take courses in subject areas that the student previously received a grade below a "C", whether taken at the college or high school level. This refers to the most recent attempt/grade.

Students wishing to enroll in more than six units or two courses during the same semester/session may submit a Petition for Special Consideration to the ~~Associate~~-Dean of Enrollment Services or designee.

Petitions will be considered only for H.S. concurrent enrollment students who have:

- 1) completed a minimum of one semester or session of academically-oriented courses at Santa Monica College; ~~and~~
- 2) obtained a minimum GPA of 3.0 in all previous coursework at SMC and at their high school; ~~and~~
~~minimum GPA of 3.0 in all previous coursework at SMC and at their high school~~
- 3) Provided a letter of recommendation from the high school principal or designee.

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Petitions will be considered on a case by case basis and may be denied if, in the judgment of the ~~Associate~~-Dean of Enrollment Services or designee, there are circumstances warranting denial.

Definition: For the purpose of this administrative regulation, High School Concurrent Enrollment students also include students participating in the Santa Monica College Dual Enrollment Program who take SMC courses at their high school.

Requirements for High School Concurrent Enrollment

Admission of high school students is permitted for educational enrichment opportunities under certain conditions.

1. The student must have completed the 8th grade or equivalent.
2. High School Concurrent Enrollment students will not be allowed to enroll in any physical education course(s).
3. At the time that an application is submitted, the student must adhere to the following guidelines:
 - a. Submit a Santa Monica College High School Concurrent Enrollment Approval Form which includes:

- i. Signature of high school principal or designee with his/her title and high school counselor/coordinator, which states specific course(s) for which the student has been approved to take during that semester or term. Students will be limited to taking only those courses.
 - ii. Signature of parent or legal guardian, not required if 18 years of age or older.
- b. The approval form with all appropriate signatures, as well as a copy of the student's most recent high school transcript, will be required prior to the student's enrollment in each term.
4. All High School Concurrent Enrollment students are required to complete the English ~~and Math~~ Assessment Test prior to their initial enrollment. To qualify to participate in the program, students must place into level B English, or higher, ~~except in the following cases:~~

Exceptions are as follows:

a. High School Concurrent Enrollment Students may be waived from the mandatory English assessment and mathematics assessment requirements in cases where they are enrolled only in activity courses, performance courses, or other courses that do not have English or math skills prerequisites or advisories upon the recommendation of the appropriate academic department(s).

b. High School Concurrent Enrollment students may be waived from the mandatory English assessment test if they can provide an Advanced Placement score of 3 or higher or have completed an English course at another college with a grade of "C" or better.

~~b. High School Concurrent Enrollment students may be waived from the mandatory assessment requirement for cases when they attempt to enroll in excess of the cumulative six unit limitation outlined in AR4111.4, provided they enroll only in courses described in section 4a above.~~

5. All High School Concurrent Enrollment students are subject to the prerequisites listed in the schedule of classes/catalog. A math assessment test may be required.

6. Credit awarded for courses taken at Santa Monica College may be used to satisfy high school subject or credit requirements, as defined by the student's high school.

~~7. Students wishing to forfeit the college credit must file the College Credit Forfeiture Request form within the first two weeks of the term. This decision is not reversible.~~

~~8. High School Concurrent Enrollment students may participate in extra-curricular activities only at the high school level.~~

Reference: Education Code Sections 48800, 48802, 68120, and 76001, 76002, 76300, 68120

Revised 3-17-09, 5-1-12 & 10-23-12, 3-26-13

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