



JOINT ACADEMIC SENATE  
SABBATICALS, FELLOWSHIPS, & AWARDS COMMITTEE  
<http://www.smc.edu/ACG/AcademicSenate/AScommittees/Pages/Sabbaticals.aspx>

**APPLICATION FOR FELLOWSHIP**  
Academic Year 2017-2018

Dear Applicant,

The Joint Academic Senate Sabbaticals, Fellowships, & Awards Committee wishes you success as you begin your fellowship application process. We would also like to remind you of some important details that can facilitate the processing of your application:

- Per SMC Faculty Association Contract, Section 6.20, fellowships are “defined as one semester projects related to new course development, course materials development, or research related to teaching or student services within the faculty member’s area of discipline expertise.”
- Any faculty member is eligible to apply—full-time and adjunct.
- The Committee will award up to seven fellowships in the amount of \$1,500 each for 2017-2018.
- A *Fellowship Application Pointers* PowerPoint presentation has been posted on the Committee’s website for your information. Consider reviewing it before completing this application. Our website is <http://www.smc.edu/ACG/AcademicSenate/AScommittees/Pages/Sabbaticals.aspx>

**Submitting Your Application**

- The fellowship application deadline is **April 27, 2017 at 4 PM.**
- Completed applications should be sent electronically as an email attachment to Kimberly James ([james\\_kimberly@smc.edu](mailto:james_kimberly@smc.edu)). In addition, please note that the signature page must be submitted in paper form to Kimberly James (FV103) or left in Kimberly James’ mailbox in the English department which is located in Drescher 311 and must contain original signatures from you and your department chair. While your chair’s signature indicates that he/she is aware of your proposal, it is not meant to imply endorsement or approval of the application.
- The application should be completed in its entirety. Incomplete applications will result in disqualification. Applications are considered anonymously by the committee; only the committee chair and vice-chair will know the identity of applicants.
- Note that a fellowship report will be required of you within thirty (30) days of completion of the term for which the fellowship is granted. This report, once accepted and approved by the Committee will be posted on our website.

If you have any questions about the application process, please feel free to contact **Kimberly James** (310-434-4239), Committee Chair. We look forward to receiving your application!

Sabbaticals, Fellowships, & Awards Committee Members

Kimberly James, Chair  
Patricia Burson  
Roberto Gonzalez  
Angelina Misaghi  
William Pachas-Flores  
Andrew Espinosa

Sherri Lee-Lewis, Vice Chair  
Judith Douglas  
Kay Azuma  
Claudia Szekely  
Lawrence Driscoll



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**FELLOWSHIP ACKNOWLEDGMENT NOTICE**

If the fellowship requested is granted, I hereby declare that I have read and will abide by all the rules governing this award, and in addition:

- Any changes in fellowship plans must be approved by the Sabbatical, Fellowships, & Awards Committee **prior** to the commencement of the fellowship.
- The Sabbatical, Fellowships, & Awards Committee must be **notified in writing immediately** if substantive changes to my fellowship occur. If substantive changes occur, I understand that I will submit a fellowship report to the Committee, outlining the activities I have completed until that point. The Committee, at its discretion, will determine if the changes significantly alter the scope of my fellowship proposal and will notify me of its decision.
- If I do not meet the requirements of my fellowship plan after it has been approved for any reasons other than a verified illness, injury, Act of God or other reason beyond my control, I will not receive the fellowship stipend.
- I acknowledge that ownership of work done through the fellowship will be governed by the faculty's collective bargaining agreement with Santa Monica College.
- Within thirty (30) days of completing my fellowship, and no later than the deadlines noted below, I will submit to the Chair of the Joint Academic Senate Sabbaticals, Fellowships, and Awards Committee an electronic version of a report summarizing my fellowship project and activities conducted. Once the report has been reviewed and approved by the Committee, I will submit a final electronic report with any revisions requested by the Committee (if necessary). I understand this report will be published on the Committee's website for dissemination and future reference.
  - Deadline to submit the report for a Fall 2017 fellowship is March 16, 2018.
  - Deadline to submit the report for a Spring 2018 fellowship is September 27, 2018.

**Note regarding signatures:**

A signature from your department chair is required as acknowledgement that you are applying for a fellowship. This signature does not in any way imply his/her endorsement or approval for the fellowship.

SIGNATURES/ACKNOWLEDGMENTS		DATE
Applicant Name  Shanon Zusman	Applicant Signature	April 24, 2017
Department Chair  Keith Fiddmont		
Department:		
Proposed semester for fellowship:	Fall 2017      Spring 2018	
FOR COMMITTEE USE ONLY		DATE
<input type="checkbox"/> Recommended by the Sabbaticals, Fellowships and Awards Committee		
<input type="checkbox"/> Not Recommended by the Sabbaticals, Fellowships and Awards Committee		
Chair:		
Vice Chair:		



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Academic Year 2017-2018

Deadline to submit: April 27, 2017 at 4 PM

**The Sabbaticals, Fellowships & Awards Committee will consider your application anonymously. Only the committee chair and vice-chair will know the names of applicants.**

Please respond to each item thoroughly, but limit your response to a reasonable amount of wording. Question 2 may be addressed in a matrix format as provided on page 4. *Be sure that all necessary signatures specified on the final Acknowledgment page are secured when you submit your application.* All applications must be typed and submitted and sent electronically as an email attachment to Kimberly James (james\_kimberly@smc.edu). In addition, please note that the signature page must be submitted in paper form to Kimberly James (FV103) or left in Kimberly James' mailbox in the English department which is located in Drescher 311 and must contain original signatures from you and your department chair.

**1. Write a concise statement describing your fellowship project. Include your proposed objectives and activities.**

I propose to complete an affordable Music Fundamentals workbook to be used in my Music 1 classes. The proposed workbook would include 16 chapters, containing exercises to help students master the areas in the course SLOs, to include: notes in treble and bass clefs, accidentals, major scales, key signatures, minor scales, modes and other scales, transposition, intervals, triads, seventh chords, inversions, musical analysis, cadences, and counting in simple and compound meters. I would aim to write one chapter per week in the fall 2017 semester, and to revise it during the spring 2018 semester. It would be ready for use in fall 2018.

**2. In what ways will the outcomes of this project benefit your students and the college?**

Learning how to read and write music, similar to mastering a foreign language, requires a diligent and persistent work ethic. This workbook would be used in every class session, giving students several pages of drills and exercises designed to practice and expand upon the lecture material. By completing exercises in class or as assigned homework, this workbook would help keep students engaged in class and prepare those who wish to continue their studies in Music 2. As many of our students cannot afford (and thus do not purchase) the suggested textbook for Music 1, which exceeds \$88, this workbook would be a practical and reasonably-priced alternative. Ideally, it would be made available at our bookstore for under \$20.

**3. How might you share the benefits of your fellowship with the SMC community?**

I would plan to share this workbook with my colleagues in the Music department, and it would be available to any who wish to implement it in their classes. As there are currently 10 sections of Music 1 offered at SMC—taught by 8 faculty members—the proposed workbook would have the potential to aid up to 300 students each semester. Also, I would plan to explore the possibilities of creating a Music 1 online course (which is not yet offered at SMC) using my workbook as a source of exercises.

**4. How will you document your proposed fellowship activities?**

Examples of documentation may include: detailed written report, research or scholarly paper, documented curriculum revisions, creative project, multimedia lessons/presentations, videos.

The final workbook would serve as my documentation for completing the fellowship. It would consist of approximately 80 pages. In addition, I hope to complete an “answer guide” to the workbook, though I do not plan to make this available to the students at this time.

You may address Question 2 of the Application in the format below. You may connect your proposed activities to each objective. You may copy and paste the table below on a separate page for each of your objectives.

Objective Number:			
Objective description:			
Activity	Description	Expected Outcome	Timeframe
1.1			
1.2			
1.3			



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