

Sabbaticals Meeting 10.26.17

Present: Kim James, Angie Misaghi, George Davison, Andrew Espinosa, Kay Azuma, Melanie Bocanegra, William Pachas-Flores

Absent: Sherri Lee-Lewis, Delores Raveling, Lawrence Driscoll

- 12:58 meeting called to order

Action Items:

- No public comments
- Sept 21 meeting minutes:
Motion by George, seconded by Kay - approved unanimously
- Reports received to discuss:
 - Saul Rubin report discussed, evaluation is that he did what he said he would do
Motion to accept the report by George, seconded by Kay - approved unanimously
 - Yulia Kozlova report discussed: no questions or concerns
Motion to accept the report by Kay, seconded by William- approved unanimously
- Waiting for reports from Victoria Rothman and Jae Young Lee, Kim to send reminders

Discussion Items:

- Discussion of the scopes of the sabbatical projects:
 - Professional Development:
 - Things that you couldn't do while currently teaching/with your current workload; must be beneficial to students; e.g., observing other faculty (visiting other colleges) for best teaching practices
 - Formal Study:
 - Official classwork to "increase mastery in their field or develop in an additional additional field" - questions about people doing or completing a PhD: Applications should articulate that it is filling a department need; must be justified
 - Independent Research/Creative Project:
 - Applications should have a detailed enough proposal and timeline that shows how the project would take a whole semester's time,
 - Professionally Beneficial Travel:

- Question if this could stand-alone in a proposal; argued that it would require additional study or knowledge to necessitate the travel;
- It was suggested that proposals should include the objectives, and that for questions from sabbatical recipients about what the report should look like, to point out it should clearly address the objectives in the proposal. This will also make it easier for us to evaluate the reports.
- Kim will post successful proposals on the website for future applicants to reference as strong examples
- We have received one sabbatical and one fellowship application so far

Chair's Report/Information Items

- We are responsible for the Hayward Award:
 - Nominees are responsible for filling out the forms
 - Kim says we can change the procedure next year
 - Nov 2 deadline, Dec 22 is deadline for the state submission
 - We can submit one (FT) to the state and one (PT)
 - We have only received one nominee so far (FT)
 - Award (from the region) is a plaque and \$1500, and the SMC winner becomes our "Faculty of the Year"

Meeting adjourned at 1:49pm

- Motion by George, seconded by William - approved unanimously

Minutes by A. Misaghi