

Santa Monica College Academic Senate Professional Ethics & Responsibilities Committee

Meeting Minutes

10/15/25

2-3pm

HSS 261

In attendance: Ian Colmer (chair), Tiffany Inabu, Lula Livanis, Valerie Narey

I. Call to Order

The meeting was called to order at 2:05pm.

II. Public Comments

There were no public comments.

III. Announcements

There were no announcements.

IV. Approval of Minutes

a. 5/28/25

Motion to approve: Lula Livanis

Seconded by: Tiffany Inabu

Approved: 2:07pm

V. Discussion Items

a. Community Agreements

The committee reviewed a set of community agreements to help guide our meetings.

b. Scope & Functions

The committee reviewed our scope and functions, discussing what we're explicitly called on to do and how some of our traditional work (newsletters, the Model Syllabus) that isn't explicitly mentioned in the Scope & Functions fits in.

c. BP 4030

Tiffany Inabu and Luz Badillo will work on revising BP 4030. They'll meet with each other and present their work at the next PERC meeting.

d. Academic Freedom Workshop/Presentation Series with Faculty Association

Ian Colmer, with Tiffany Inabu's help, will work on a series of events to help educate the campus about academic freedom. He'll meet with the presidents of the Faculty Association and Academic Senate and work on finding potential speakers.

e. Model Syllabus Update

Valerie Narey and Lula Livanis will work on revising the Model Syllabus. They'll meet with each other and present their work at the next PERC meeting. Ian Colmer will meet with the chair of the Equity & Diversity Committee to discuss collaboration.

f. Other Potential Committee Projects for 2025-2026 Academic Year

The committee feels like we've reached our capacity for the academic year.

g. Student Representatives

Tabled.

h. Schedule Future Meetings

Multiple committee members can only meet once per month, so the idea of meeting more frequently was scrapped. We discussed the idea of meeting for 1.5 hours but didn't reach a conclusion.

VI. Adjournment

Motion to adjourn: Valerie Narey

Seconded by: Lula Livanis

Adjourned: 3:01pm

Next scheduled meeting:

11/5/25, 2-3pm, HSS 261