

**Personal Ethics and Responsibilities Committee (PERC)  
Santa Monica College**

**Meeting Minutes**

Thursday, November 5, 2015

2.15pm to 3.15 pm

HSS 261

**In attendance:** Walker Griffy, Chair; Joelle Adams, Secretary; Valerie Narey; Brian Rajski; Gina Jerry; Christopher Stiles; Lisa Farwell

**Apologies:** None.

**Absences:** Raul Ruiz; Chau Tran

**I. Call to Order**

**II. Public Comments**

**III. Action Items**

**a. Approval of 8/10/15 [Minutes](#)**

The committee unanimously approved the minutes.

**b. Discussion and approval of sidebar topic for upcoming newsletter**

The Committee discussed Turnitin.com and Canvas as possible topics. We thought Canvas could be a topic for a later date, as we get closer to the rollover from eCompanion. The Committee unanimously agreed to write a sidebar about the new format.

**c. Approval of subcommittee to complete sidebar topic for upcoming newsletter**

Brian, Gina, and Walker agreed to write a sidebar about the new title and format. Brian will create a draft and share with the other subcommittee members before the Thanksgiving weekend.

**d. Edit and approval of “Late Grade” newsletter draft**

The Committee commented on the draft that Walker shared. The Committee approved the final draft with changes.

#### **IV. Discussion Items**

**a. Brown Bag Discussion, Use of Survey Monkey for newsletter/discussion responses**

Joelle and Walker will create a Survey Monkey questionnaire for the sidebar quiz about social media use.

The Committee will try to start the Brown Bag Discussions in late Feb/early March, perhaps to go with Grade Inflation newsletter.

**b. Academic Freedom in the Accreditation Process per Fran Chandler**

Walker will send the Committee a copy before the December meeting by email for comment.

**c. Possible future newsletter main and sidebar topics (continuing)**

- Final “Late Grades” copy will be sent out 3 December 2015.
- The Committee discussed the idea of faculty/faculty social media interaction.
- Lisa will provide draft of “Grade Inflation” copy to Committee a few days before the December meeting.
- Book Buyers/Book Costs per Valerie Narey  
This topic might become a main topic as the idea of book costs is being debated by the Academic Senate and Administration.

#### **V. Adjournment**