

Santa Monica College  
Academic Senate  
Professional Ethics and Responsibilities Committee  
Meeting Agenda – 11-07-2013  
Business Dept Conference Room 11:15 am- 12:30 pm

Membership:

Jim Stramel, Chair x 8969

Teri Bernstein, Asst. Chair x 4645

Sage Bennett

Wendy Dishman

Craig Hammond

Steven Kaufman

Marco Llaguno

Gary Ortega

Student member: Winnie Kakonge

- I. Approval of minutes from 10/10/13 (to be distributed a meeting).
- II. Work project: Ethical Professor on responsibilities during an emergency.
- III. Work project: Ethical Professor on writing letters of recommendation
- IV. Model Syllabus: develop timeline, process and objectives
- V. Set date for December meeting
- V. other items and adjournment

Please email [Stramel\\_james@smc.edu](mailto:Stramel_james@smc.edu) if you cannot attend the meeting