

Santa Monica College Academic Senate Personnel Policies Committee

Meeting Minutes

Date: October 8th, 2024

Time: 1:00pm – 2:30pm

Location: SSC 336

Members Present: Jamey Anderson, Vicenta Arrizon (Chair), Lisa Collins, Ian Colmer, Chris Grant, Tre'Shawn Hall-Baker (Vice-Chair), Mitch Heskell

Interested Parties: Melanie Berry

I. Call to Order:

The meeting was called to order at 1:04 pm.

II. Public Comments:

None.

III. Announcements:

- a. The Chair shared that Academic Senate has been reviewing the updated Mission & Vision Statement and will be providing feedback to the committee. The Senate also approved a second read of the SLO/PLO Ad-hoc Committee.

IV. Approval of Minutes from September 24, 2024, meeting.

Motion to approve: Jamey Anderson

Seconded by: Mitch Heskell

Yea: 7

Nay: 0

Abstention: 1

V. Discussion Items

- a. Training - Enhancing Supplemental Materials and Interview Questions
The committee discussed the training offered and highlighted some of the new practices learned as a result of the training.
- b. Equivalency Statements
The committee reviewed proposed changes to the existing Equivalency Forms used for both search committee chairs and applicants. Updated revisions will be shared with the committee at the next meeting.

- c. AR 7250 ACADEMIC ADMINISTRATORS RETREAT RIGHTS PROCESS
The committee reviewed and discussed additional considerations expressed by the Academic Senate Executive Committee and Chair of Chairs Committee with regards to AR 7250. After discussion, the committee added additional proposed changes to address the suggestions. The PPC Chair will present the updated AR 7250 changes to the Academic Senate Executive Committee, Chair of Chairs Committee, and Sherri Lee-Lewis will agendize the changes to discuss at the October 15th Senior Staff meeting.
- d. AR 7120 Procedure for Hiring Full Time Contract Faculty
The committee will begin discussing AR 7120.1 for the next meeting.

VII. Adjournment: The meeting was adjourned at 2:35 pm.

For agendas and minutes, visit www.smc.edu/ppc

Next scheduled meetings Fall 2024: 1:00pm – 2:30pm

October 22nd

November 12th

November 26th

December 10th