

Santa Monica College Academic Senate Personnel Policies Committee

Meeting Minutes

Date: February 13th, 2024

Time: 1:00pm – 2:30pm

Location: SSC 336

Members Present: Jamey Anderson, Vicenta Arrizon (Chair), Ian Colmer, Chris Grant, Tre'Shawn Hall-Baker (Vice-Chair), Mitch Heskell, Sherri Lee-Lewis, Jean Paik

Interested Party: Hannah Nelson

I. Call to Order:

The meeting was called to order at 1:14 pm.

II. Public Comments:

None.

III. Announcements:

None.

IV. Approval of Minutes from December 12, 2023, meeting.

Motion to approve: Tre'Shawn Hall-Baker

Seconded by: Mitch Heskell

Yea: 6

Nay: 0

Abstention: 2

V. Discussion Items

A. Committee Membership

Due to scheduling changes and conflicts, there were a few changes to the committee membership. Hannah Nelson will now become an Interested Party member. Jessie Garcia, Counseling faculty, will be filling in for Hannah's voting role for the spring 2024 semester. The committee also welcomed Ian Colmer, English faculty, to the committee who will be stepping in to fill Shannon Herbert's role for the spring semester.

A. Review of AR 7250

The committee continued discussion of the Retreat Rights of administrators who were not previously tenured faculty at SMC. Possible draft changes to AR 7250 were proposed and reviewed. The committee will work towards finalizing proposed changes to share with Academic Senate at the next meeting.

B. Review of 7120.1

The PPC Chair and Vice Chair presented to the Chair of Chairs February meeting on the possible removal of the two required recommendation letters for full time faculty within AR 7120.1. A poll was conducted after the presentation to gauge the interest of department chairs in moving forward with this proposed change. Poll results showed that the majority of chairs support the removal of the two required recommendation letters as a part of applicant submission. Department Chairs also expressed interest in updating the Reference Form used during the final round interview selection.

The committee will work towards finalizing proposed changes at the next committee meeting to then vote on and take to Academic Senate Executive Committee and the full Senate.

VI. New Items

A. Equivalency Statement

The committee did not get to this new item and will discuss this at the next meeting.

VII. Adjournment: The meeting was adjourned at 2:31 pm.

For agendas and minutes, visit www.smc.edu/ppc

Next scheduled meetings: 2nd and 4th Tuesdays Spring 2024, 1:00pm – 2:30pm

February 27th

March 19th - No meeting, flex day

March 26th

April 16th – No meeting, spring break

April 23rd

May 14th

May 28th