

Santa Monica College Personnel Policies Committee

Meeting Minutes

Date and Time: 3:30pm, Tuesday, May 9, 2023

Location: Electronic Meeting

Members Present: Andrew Nestler (Chair), Tre'Shawn Hall-Baker (Vice-Chair), Evelyn Chantani, Chris Grant, Mitch Heskell, Sherri Lee-Lewis

Member Absent: Janelle DeStefano

Guests: Vicenta Arrizon, Jamar London, Elisa Meyer

- I. **Call to Order:** The meeting was called to order at 3:33pm.
- II. **Public Comments:** None.
- III. **Announcements:** None.
- IV. **Approval of Minutes:** The minutes of the April 25 meeting, as amended (with “discussed replacing” instead of “agreed to replace”), were moved by Mitch, seconded by Tre'Shawn, and approved all except for Sherri, who abstained.
- V. **AR 7210.1 (Procedure for Hiring Full-Time Contract Faculty):** Some faculty members, including the Academic Senate President, would like the Committee to consider amending the AR such that a screening committee would decide whether and when to view letters of recommendation. Tre'Shawn said that this might be difficult for the NEOGOV software to handle, but she would research whether Human Resources could be capable of supporting such a change to the regulation.
- VI. **AR 7250 (Academic Administrators Retreat Rights Process):** Regarding reassignment of an administrator who has not yet earned tenure within the District, Andrew made three proposals for revision: (1) adding language from the ASCCC 1990 model paper on administrator retreat rights to the extent that an administrator would be reassigned to another administrative position rather than a tenure-track faculty position if certain criteria are met; (2) specifying how the department of retreat would arrive at its recommendation, namely, by following the screening committee process outlined in AR 7120.1; and (3) adding that the Superintendent/President would provide an explanation to the department of retreat and Academic Senate if their recommendation on the proposed reassignment is different from that of the department or the Senate. The Committee members discussed these proposals.
- VII. **Adjournment:** The meeting was adjourned at 4:30pm (moved by Chris, seconded by Tre'Shawn, and approved unanimously).

Next scheduled electronic meeting: 3:30pm, Tuesday, May 23, 2023