

# Santa Monica College Personnel Policies Committee

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## Meeting Minutes

**Date & Time:** 1:30pm, Tuesday, April 27, 2021

**Location:** Electronic Meeting

**Present:** Andrew Nestler (Chair), Sherri Lee-Lewis (Vice-Chair), Natalie Arps-Bumbera, Janelle DeStefano, Chris Grant, Mitch Heskell, Steve Hunt

**I. Call to Order:** The meeting was called to order at 1:30pm

**II. Public Comments:** None

**III. Announcements:** None

**IV. Approval of Minutes:** The minutes of the April 6 meeting were moved by Mitch, seconded by Chris, and approved unanimously.

**V. AR 3225 / 7360: Discipline and Dismissal, Academic Employees:**

The Senate Executive Committee unanimously approved our draft of this AR at its meeting this morning, and members of Exec expressed positive feedback and appreciation for the revision. Andrew will request to present it to the full Senate next week.

At today's Exec meeting, a member asked if there is an analogous regulation regarding discipline and dismissal for managers. Sherri informed our committee that classified managers are covered by merit rules, and the contracts of academic administrators contain lists of causes for termination, including a reference to section 87732 of the Ed Code, which is the basis for our AR regarding faculty members.

**VI. AR 3211.5 / 7210.4 Faculty Responsibilities as Student Activity**

**Advisors:**

Andrew has spoken with Bea Magallon, the chair of the Student Affairs Committee, and their hope is that the ARs from both committees on student clubs and advisor responsibilities can be consistently updated and brought to Exec at the same time.

Following Andrew's conversation with Bea, the Committee revised sections C and D, so as to (1) permit a part-time faculty member who is a club secondary advisor to lead a club field trip, and (2) not require the primary advisor to seek approval for a substitute when neither primary nor secondary advisors can attend a meeting of the club.

A motion for the Committee to approve its final draft of this AR was made by Janelle, seconded by Natalie, and approved unanimously. Andrew will present it to Senate Exec next week.

**VII. Adjournment:** The meeting was adjourned at 2:30pm.

**For agendas and minutes, visit [www.smc.edu/ppc](http://www.smc.edu/ppc)**

**Next scheduled electronic meeting: 1:30pm, Tuesday, May 11**