

SMC ACADEMIC SENATE JOINT PERSONNEL POLICIES COMMITTEE MINUTES
Tuesday, October 11, 2016, 2:30pm – 4:00pm, Library 275

1. Call to Order – 2:35pm

In Attendance:

Dana Nasser
Patricia Burson
Mitch Heskell
Nate Donahue
Tracey Ellis
Moya Mazorow
Nathan Khalil
Marina Parise

Absent: Sherri Lee-Lewis

Guest: Katie Colimitras

2. Public Comments: None

3. Announcements:

- a. Moya noted that the change in committee scope referencing academic personnel was approved by the Executive Committee and it has been forwarded back to the Academic Senate.
- b. We may need to consider meeting twice per month. We will discuss further after the first of the year.

4. Review and Approval of September 13, 2016 Minutes:

Motion to approve: Mitch Heskell

Second: Nate Donahue

Vote: Aye: 8 – Tracey, Moya, Trish, Dana, Nate, Nathan, Marina and Mitch

No: 0

Abstain: 0

5. Goals and Objectives for 2016/17: The following are the PPC goals and objectives for the 2016/17 school year:

- a. Respond to requests for work on additional ARs as they are presented to the committee.
- b. Respond in a timely fashion.

6. Old Business: AR 3215 (Sabbaticals): Final review was completed and the committee voted on moving the AR forward.

Motion to send AR 3215 for 1st read at Academic Senate Executive Committee and 2nd read with Administration: Nate Donahue

Second: Moya Mazorow

Vote: Aye: 8 – Nate, Dana, Marina, Tracey, Moya, Trish, Mitch and Nathan
No: 0
Abstain: 0

7. New ARs for Consideration: Focus items include reference letters, cover letters, and a Hiring Committee's right to review incomplete applications.

- a. **AR3211.1 – Hiring: FT Faculty:**
- b. **AR3230 – Hiring: PT Faculty:**

8. Meeting adjourned at 3:45pm

Motion to approve: Nate Donahue

Second: Tracey Ellis

Vote: Aye: 8 – Nate, Dana, Marina, Tracey, Moya, Trish, Mitch and Nathan
No: 0
Abstain: 0