

SMC ACADEMIC SENATE JOINT PERSONNEL POLICIES COMMITTEE MINUTES
Tuesday, March 14, 2017, 2:30pm – 4:00pm, Library 275

1. Call to Order, 2:35pm

In Attendance:

Dana Nasser
Sherri Lee-Lewis
Patricia Burson
Mitch Hesel
Tracey Ellis
Nate Donahue
Moya Mazorow
Marina Parise
Lisa Maier

Absent:

Guest:

Katie Colimitras

2. Public Comments

None

3. Announcements

Lisa Maier will be our newest committee member, replacing Nathan Khalil.

4. Information Item: AR 3215 (Sabbaticals) is going to the full Academic Senate the week of 3/21/17 for the 1st Read.

5. Motion to approve minutes: Moya

Second: Nate

Vote: Aye: 7 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya

No: 0

Abstain: 2 – Marina, Lisa

6. AR 3211.1 – Procedure for Hiring FT Faculty

Dana and Nate said that the feedback from the Exec committee was that they did not want to reduce the number of required reference letters from 2 to 1. Committee discussed other options. There is a concern that part of the issue is related to the system. Because the applicant must completely finish the application and submit it before the e-mail requests for reference are sent to the reference writers, it may not allow enough time for the letters to be sent in. A question was asked: Can the system be set up to send out the links to the reference writers once the applicants have entered the reference writers' information; even if they have not finished the application yet? Sherri will find out if we can send a link to the reference writers prior to the applicant submitting the completed application. Sherri will also do a review of

People Admin overall. The discussion around using “chairpersons” will be tabled until the May meeting, so that the committee can see what language was used in the new contract that hasn’t been published yet.

7. AR 3230 – Recruitment and Selection – Hourly Temporary Faculty
No concerns. This AR will be removed from the agenda.

8. Department Chair AR elections – 3211.3
Committee reviewed the AR and made changes.
Motion to bring back with changes
Motion: Moya
Second: Nate
Vote: Aye: 9 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya, Marina and Lisa
No: 0
Abstain: 0

9. Meeting adjourned at 3:55pm
Motion: Nate
Second: Marina
Vote: Aye: 9 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya, Marina and Lisa
No: 0
Abstain: 0