

SMC ACADEMIC SENATE JOINT PERSONNEL POLICIES COMMITTEE MINUTES
Tuesday, February 14, 2017, 2:30pm – 4:00pm, Library 275

1. Call to Order, 2:30pm

In Attendance:

Dana Nasser
Sherri Lee-Lewis
Patricia Burson
Mitch Heskell
Tracey Ellis
Nate Donahue
Moya Mazorow

Absent:

Marina Parise

2. Public Comments

None

3. Announcements

Nathan Khalil will no longer serve on the committee due to a teaching schedule conflict. He will be replaced on the committee.

4. Review and Approval of the February 14, 2017 agenda with correction to date/year – correction 2017.

Motion to approve: Nate

Second: Patricia

Vote: Aye: 7 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya

No: 0

Abstain: 0

Motion to approve minutes: Mitch

Second: Nate

Vote: Aye: 7 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya

No: 0

Abstain: 0

5. Contract with Community College League of California's Policy and Procedure Service

Discussed the CCLC policy and procedures service and their involvement in updating, revising and aligning SMC's current board policies and administrative regulation. PPC will play a role in the review process.

Dana stated that Katie is working on the Sabbatical AR. Dana will review it and forward to Fran Chandler for a second read at Executive Board.

6. AR 3211.1 – Procedure for hiring full-time faculty

Reviewed 2F – What do we want to do about the letters of recommendation? Discussed requiring just one letter rather than the current 2 to assist with eliminating barriers, and to increase the numbers and diversity of the applicant pools.

Reviewed 3B – add parentheses after the word candidates

Reviewed 3C – After, in addition – add a comma.

Reviewed 1A – This is not a Senate committee. Change it to an Ad Hoc Joint Committee. Dana will speak to Fran and the Executive Board about the removal of “Academic Senate” in the title name of the committee.

Reviewed 3H – Committee will leave this alone for now.

Reviewed 4A and 4B – agreed that they are different. “A” address what HR will do. “B” addresses what the committee will do.

Motion made to take AR 3211.1 to Executive Board for a first read.

Motion made by: Nate

Second: Moya

Vote: Aye: 7 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya

No: 0

Abstain: 0

7. AR 3230 – Recruitment and selection – hourly temporary faculty
Sherri will review and report any concerns to the PPC.
8. Department Chair AR elections – 3211.3
Question asked – does the Senate communicate the voting result (numbers) to all faculty or are the results communicated to the Academic Senate President and VP, Academic Affairs?
9. Meeting adjourned at 3:55pm
Motion: Nate
Second: Patricia
Vote: Aye: 7 – Dana, Sherri, Patricia, Mitch, Tracey, Nate, Moya
No: 0
Abstain: 0