

SMC Academic Senate Personnel Policies Committee meeting minutes (draft)  
Tuesday, May 24, 2016  
1:30pm to 2:50pm  
Library 275

Present: Andrew Nestler (chair), Sherri Lee-Lewis (vice-chair), Trish Burson, Tracey Ellis, Mitch Heskell, Moya Mazorow, Will Pachas-Flores

Absent: Nate Donahue

1. The meeting was called to order at 1:37pm in Trish's office, next door to the Library conference room, due to an unexpected and unexplained room scheduling conflict.
2. Via public comments, committee members expressed appreciation to the committee chair for his work done in this capacity during the academic year.
3. There were no announcements.
4. AR 3214 (Sabbaticals): The committee revised the text of paragraphs 12 and 13, in order to describe the outline of the summary report evaluation process whose dates and deadlines were established at the committee's previous meeting. The consensus is that the discussion meeting held by the Sabbaticals and Fellowships Committee, if necessary for the committee to make a final determination, shall be held in closed session, with the sabbatical recipient and Academic Senate President invited to attend and participate, and with the role of any attending Faculty Association representative being a procedural one rather than content-related. The idea of having FA representation was introduced to the PPC chair by the FA President early in the fall, before the PPC had begun meeting. Sherri will speak with Bob Myers and senior staff about our proposed language regarding the discussion meeting being held in closed session.

The details of the evaluation process are to be left to the Sabbaticals and Fellowships Committee.

This final draft of the year was moved by Moya, seconded by Will, and approved unanimously.

5. The draft of the minutes of the May 3 meeting was moved by Moya and seconded by Trish, and was approved unanimously.
6. The meeting was adjourned at 3:00pm. Moved by Moya, seconded by Sherri. Approved unanimously.