

Santa Monica College Distance Education Committee

AGENDA

Date & Time: September 22, 2020 at 12:45 p.m

Location: [ZOOM](#)

Chairs: Laura Manson(Chair), Tammara Whitaker (Vice-Chair)

Members: Joelle Adams, Fariba Bolandhemat, Vanessa Bonilla, Aaron French, Maral Hyeler, Regina Ip, Sandra Hutchinson, Dana Del George, Christine Miller, Odemaris Valdivia, Ashley Eutsey, Ellen Cutler

I. Call to Order

II. Public Comments

III. Approval of Minutes

[September 8th](#)

IV. Discussion Items:

- a. [Local POCR Application Process](#) – Shawn Valcarcel, CVC-OEI – SMC's designated Guide ☺
- b. [Resolution Template - Camera/Video Use in Online Synchronous Courses](#)
- c. [SMC Synchronous Best Practice DRAFT \(Breakout Rooms\)](#)
 - Overview Statement
 - Lecture / Video / Tutorials
 - Collaborative Work / Group Discussions
 - Presentation / Assessment

V. Adjournment

Next scheduled meeting: October 6, 2020
