

# Santa Monica College

## Distance Education Committee Meeting

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### Agenda

**Date & Time:** September 10, 2019 at 12:45 p.m

**Location:** HSS 261 (the Academic Senate office).

**Chairs:** Clare Battista (Chair), Tammara Whitaker (Vice-Chair)

**Members:** Fariba Bolandehemat, Vanessa Bonilla, Maral Hyeler, Regina Ip, Kimberly James, Shawn Jordison, Laura Manson, Christine Miller, Odemaris Valdivia

**Guests:** Sandra Hutchinson, Steven Sedky

#### I. Call to Order

#### II. Public Comments

#### III. Approval of Minutes (from August 28, 2019)

#### IV. Action & Discussion Items:

- a. DE @ Chairs Meeting (report out Clare & Tammara)
- b. Can•Innovate (report out Tammara)
- c. Best Practices Document (continued business)
- d. Fall 2019 Plan (ongoing discussion)

#### V. Future Agenda Items:

- a. DE-Equity (DEQ) Initiatives Report Out
- b. Others?

#### VI. Adjournment

**Next scheduled meeting:** The next meeting of the Distance Education committee will be Tuesday, September 24, 2019 from 12:45 - 2:00 p.m. in HSS 261 (the Academic Senate office).