Santa Monica College Online Teaching & Learning Committee

Meeting Minutes

Date & Time: Tuesday, October 27, 2:30-3:30 p.m.
Location: HSS 261 & Zoom
Chairs: Angie Misaghi (Chair), Tammara Whitaker (Vice-Chair)
Voting Members: Fariba Bolandhemat, Dana Del George, Collin Ellis, Alex Ibaraki, Lauren Movius, Andrew Nestler, Maral Hyeler (absent), and Paul Trautwein
Interested Parties: Willis Barton, Lynn Dickinson, Ashley Eutsey, Sandra Hutchinson, Matt Larcin, Laura Manson, Kas Metzler, Christine Miller, Steven Sedky, and Odemaris Valdivia, Vanessa Malzone

I. Call to Order

2:35 p.m.

II. Public Comments

a. None

III. Approval of Minutes

a. October 13, 2026
Motion: D. Del George
Second: F. Bolandhemat
Abstain: A. Nester
Outcome: Approved.

IV. Chair's Report

a. Hands-On Accessibility Lab

The committee received an update on the Hands-On Accessibility Lab held on October 16, from 11:00 a.m. to 3:00 p.m. Although attendance was low, several Accessibility Ambassadors and Coaches were available to provide individualized support and assistance to faculty.

V. Discussion & Action Items

a. OTL Committee Goals for 2026-2027

The committee reviewed and discussed the proposed OTL goals for the 2026–2027 academic year. Following discussion, the committee voted to approve the goals.
Motion: To approve the committee goals for the 2026-27 academic year.
Moved by: D. Del George
Second: L. Movius
Outcome: Approved (unanimous)

b. AI at SMC, TPC AI Board Policy Draft

Gary Huff presented an overview of committees and a grant addressing AI at SMC:

c. Academic Senate's "Instructional Technology & AI" committee: Gary chairs this committee that was created fall 2025 (after a recommendation from the Senate's AI ad hoc committee). The committee surveyed what was happening with AI across campuses, published guidance docs (AI policies in syllabus, guidelines for data privacy and security), shared external resources and centers professional development opportunities. Gary showed the committee's website; the committee meets the 2nd Wednesday of every month, in-person only.

d. DPAC "Technology Planning Committee" aka TPC: includes classified, managers, faculty, administrators, and students. They are working on: Google Accelerator program onboarding, AI board policy (which was sent to the committee with feedback to be emailed directly to Gary), and developing processes for vetting, reviewing, approving, and securing AI tools.

e. Strong Workforce regional grant for career education has provided some funds that will be used for: two faculty communities of practice (meeting monthly in 2026-2027), AI Coaching for CE faculty (Gary asked for recommendations for peer coaches, from any field), and to support an expansion of the Winter Teaching Institute's capacity to offer AI professional development.

f. ASCCC Resolutions Related to Online Teaching and Learning

The committee discussed a proposed Academic Senate for California Community Colleges (ASCCC) resolution addressing the growing challenges that agentic AI tools present to academic integrity in distance education.

G. Huff and A. Misaghi shared that they are drafting a resolution expressing opposition to requiring in-person assessments for online courses. The discussion acknowledged concerns about academic integrity while recognizing the potential implications of mandatory in-person assessments for access to online education.

VI. Adjournment

3:31 p.m.
Motion: L. Movius
Second: F. Bolandhemat
Outcome: Approved (unanimous)

Next scheduled meeting: Tuesday, November 10, 2026, 2:30 p.m. – 3:30p.m. HSS 261