Santa Monica College Online Teaching & Learning Committee

Meeting Minutes

Date & Time: Tuesday, November 10, 2:30-3:30 p.m.
Location: HSS 261 & Zoom
Chairs: Angie Misaghi (Chair), Tammara Whitaker (Vice-Chair)
Voting Members Present: Angie Misaghi, Tammara Whitaker, Fariba Bolandhemat, Dana Del George, Andrew Nestler, Alex Ibaraki, Maral Hyeler, and Paul Trautwein
Voting Members Absent: Lauren Movius

I. Call to Order

2:30 p.m.

II. Public Comments

a. None

III. Approval of Minutes

a. October 27, 2026
Motion: D. Del George
Second: F. Bolandhemat
Outcome: Approved unanimously

IV. Chair's Report

a. ASCCC Resolution 105.05 F26 In-Person Assessments for Classes

A. Misaghi reported that the proposed resolution regarding in-person assessment for online courses did not pass.

V. Discussion & Action Items

a. CVC-OEI Rubric Updates

A.Misaghi provided an overview of the changes to the CVC-OEI Course Design Rubric effective fall 2026.She shared that the SMC's Peer Online Course Review (POCR) team is currently updating its review processes to align with the revised rubric. The committee also discussed how these updates could inform the development of an instructional framework for

online teaching.

T. Whitaker provided an update on SMC's planned participation as a Teaching College in the CVC-OEI Exchange beginning Winter 2027. Additional information will be forthcoming from Academic Affairs.

b. Senate-Approved Instructional Framework and the current faculty observation form

A. Misaghi shared the existing Senate-approved instructional framework and faculty observation form for the committee's review and consideration.

The committee discussed considerations unique to evaluating online an evaluation should encompass an entire online course or focus on a specific module, as well as the importance of clear communication and

T. Whitaker also referenced relevant Accreditation Commission for Community and Junior Colleges (ACCJC) requirements and will share additional

VI. Announcements

a. Turnitin Clarity Updates

D. Del George shared feedback from the Turnitin Clarity webinar hosted by the Distance Education team on November 6. She highlighted several promising updates, including multipart assignments that support student revisions and SpeedGrader.

She also noted that although she initially had reservations about the AI features within Turnitin Clarity, the webinar provided greater clarity about expressed interest in potentially revisiting the tool in the next academic year.

VII. Adjournment

3:31 p.m.
Motion: D. Del George
Second: M. Hyeler
Outcome: Approved unanimously

Next scheduled meeting: Tuesday, November 24, 2026, 2:30 p.m. – 3:30p.m. HSS 261