

Santa Monica College Online Teaching & Learning Committee

Meeting Agenda

Date & Time: Tuesday, October 14, 2025, 12:45pm-2:00pm

Location: HSS 261 & Zoom

Chairs: Vanessa Malzone (Chair), Tammara Whitaker (Vice Chair)

Voting Members: Fariba Bolandhemat, Collin Ellis, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Juan Ramos, and Olivia Vallejo.

Interested Parties: Willis Barton, Dana Del George, Lynn Dickinson, Ashley Eutsey, Matt Larcin, Laura Manson, Kas Metzler, Christine Miller, Steven Sedky, and Odemaris Valdivia.

I. Call to Order

II. Public Comments

III. Announcements

IV. Approval of Previous Minutes

- i. 9/23/25

V. Chair's Reports

- i. Report out to Senate Exec and Senate about our recommendation to transition to Honorlock.

VI. Discussion & Action Items

- i. Recap of proctoring recommendation from last year and steps to move forward.
- ii. First look and feedback: Spotting Bots Guidance Document
- iii. Goals for the academic year

VII. Adjournment

Next scheduled meeting: Tuesday, October 28, 2025, 12:45pm-2:00pm