Santa Monica College Online Teaching & Learning Committee

Meeting Agenda

Date & Time: Tuesday, December 9, 2025, 12:45pm-2:00pm
Location: HSS 261 & Zoom
Chairs: Vanessa Malzone (Chair), Tammara Whitaker (Vice Chair)

Voting Members: Fariba Bolandhemat, Collin Ellis, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Juan Ramos, and Olivia Vallejo.

Interested Parties: Willis Barton, Dana Del George, Lynn Dickinson, Ashley Eutsey, Matt Larcin, Laura Manson, Kas Metzler, Christine Miller, Steven Sedky, and Odemaris Valdivia.

I.   Call to Order

II.   Public Comments

III.   Announcements

IV.   Approval of Previous Minutes

     i.   11/25/25

V.   Chair's Reports

     i.   Honorlock updates.

     ii.   ASCCC Adopted Resolution (Fall 2025)

          a.   103.01 Use of Online Test Proctoring

     iii. SMC Emergency Remote Teaching Guide update.

VI.   Discussion & Action Items

     i.   Honorlock Recommendation.

     ii.   Spotting Bots Guidance document feedback.

     iii. Goals for Spring 2026.

VII. Adjournment
Next scheduled meeting: Spring 2026 - TBD