

Santa Monica College Online Teaching & Learning Committee

Meeting Agenda

Date & Time: Tuesday, September 23, 2025, 12:45pm-2:00pm

Location: HSS 261 & Zoom

Chairs: Vanessa Malzone (Chair), Tammara Whitaker (Vice Chair)

Voting Members: Fariba Bolandhemat, Collin Ellis, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Juan Ramos, and Olivia Vallejo.

Interested Parties: Willis Barton, Lynn Dickinson, Ashley Eutsey, Matt Larcin, Laura Manson, Kas Metzler, Christine Miller, Steven Sedky, and Odemaris Valdivia.

I. Call to Order

II. Public Comments

III. Announcements

IV. Approval of Previous Minutes

- i. 5/13/25

V. Chair's Reports

VI. Discussion & Action Items

- i. Discussion of AI Bots with guests from Admissions and IT
- ii. Review of committee scope
- iii. Recap of proctoring recommendation from last year
- iv. Goals for the academic year

VII. Adjournment

Next scheduled meeting: Tuesday, October 14, 2025, 12:45pm-2:00pm
