

Santa Monica College Online Teaching & Learning Committee

Meeting Agenda

Date & Time: Tuesday, November 5, 2024, 12:45pm - 2:00pm

Location: HSS 261 & [Zoom](#)

Chairs: Gary Huff (Chair), Tamara Whitaker (Vice Chair)

Voting Members: Fariba Bolandhemat, Collin Ellis, Corinne Haynes, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, and Olivia Vallejo.

Interested Parties: Diane Arieff, Lourdes Arevalo, Sheila Cordova, Clare Battista, Willis Barton, Dana Del George, Ashley Eutsey, Matt Larcin, Sue Lee, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, Odemaris Valdivia, and Kayli Weatherford.

I. Call to Order

II. Public Comments

III. Announcements

IV. Approval of Minutes from October 22, 2024

V. Chair's Reports

VI. Discussion & Action Items

- a. Online Course Templates, Matt Larcin
- b. Committee Goals Discussion Continued, Gary Huff
 - i. Support faculty in preparing for emergency modality changes
 - ii. Increase awareness of OTL Professional Development
 - iii. Explore ways to support faculty with AI's impact on teaching and learning
 - iv. Open to explore additional ideas

VII. Adjournment

Next scheduled meeting: Tuesday, November 19, 2024, 12:45pm - 2:00pm, HSS 261