Santa Monica College Online Teaching & Learning Committee

Meeting Agenda

Date & Time: Tuesday, 14 November 2023, 1:00-2:15pm

Location: HSS 361 (voting members) and via **Zoom** (interested parties)

Chairs: Clare Battista (Chair), Tammara Whitaker (Vice-Chair)

Voting Members: Fariba Bolandhemat, Christina Gabler, Corinne Haynes, Sandra Hutchinson, Maral Hyeler, Vanessa Malzone, and Paul Trautwein

Interested Parties: Joelle Adams, Diane Arieff, Lourdes Arevalo, Sheila Cordova, Dana Del George, Ashley Eutsey, Gary Huff, Matt Larcin, Sue Lee, Kas Metzler, Christine Miller, Angelina Masaghi, Cassie Rockwell, Steven Sedky, Scott Silverman, Odemaris Valdivia, and Kayli Weatherford

I.   Call to Order

II.   Public Comments

III. Announcements

IV. Approval of Minutes

   a.   Approval of Minutes from 31 Oct 2023

V.   Discussion & Action Items

   a.   Debrief on AI in your Syllabus (Fariba, Christina, Vanessa)
   b.   OER Online: Report out on LibreText, ADAPT, H5P Workshop (Clare)
   c.   OTL Webpage Redesign? Check out the **PDC** page (Clare)
   d.   Update Canvas Resource Documents for Chairs. On OTL Webpage? (Tammara)

VI. Agenda Items/Tasks/Discussions for next meeting

VII. Next scheduled meeting: Tuesday, 28 Nov 2023 from 1:00-2:15 in HSS 361

VIII. Adjournment