

Santa Monica College Distance Education Committee

Meeting Minutes

Date & Time: Tuesday, October 26, 2021

Location: [Zoom](#), Password: 849944

Chairs: Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

Members: Fariba Bolandhemat, Vanessa Bonilla*, Dana Del George, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Odemaris Valdivia

Interested Parties: Diane Arieff, Lourdes Arevalo, Sheila Cordova, Ashley Eutsey, Corinne Hayes, Gary Huff, Sue Lee, Laura Manson, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, George Skriabin, Yukiko Tsuboi

*Excused absence

I. **Call to Order:** 12:50 pm

Motion: O. Valdivia

Second: D. Del George

Approved

II. **Public Comments**

None

III. **Announcements**

None

IV. **Approval of Minutes**

[Minutes from 12 October](#)

Motion: D. Del George

Second: O. Valdivia

Approved

V. Chairs' Business

a. Update on Senate Goals and Current Senate Activity

There was conversation in today's Senate meeting regarding student's expectations from online delivery during the pandemic (e.g. access to recordings of live on-ground classes).

b. Update on Senate Ad Hoc Committee re: Modalities

The Senate approved the creation of Ad Hoc Instructional Modalities Committee.

VI. Discussion Items

a. [DE Proctoring Resolution Draft](#)

The chair provided context surrounding online proctoring and current concerns with the current vendor, Proctorio. The committee will hear from various vendors and stakeholders to assist with making a recommendation regarding the future of online proctoring.

b. ProctorU 1:15

The representative from ProctorU provided a demo of the product and explained their shift away from relying on artificial intelligence.

c. ProctorTrack 1:35

The representative from ProctorTrack did not attend the meeting. The committee discussed a wishlist of stakeholder attendees for the next meeting and the desire to expand the proctoring center to service all distance education proctoring needs.

VII. Adjournment- 2:03 p.m.

Motion: O. Valdivia

Second: D. Del George

Approved

Next scheduled meeting: November 9, 2021, from 12:45 - 2:00 p.m. via Zoom