

Santa Monica College Distance Education Committee

Meeting Agenda

Date & Time: Tuesday, 12 October, 2021

Location: [Zoom](#), Password: 849944

Chairs: Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

Voting Members: Fariba Bolandhemat, Vanessa Bonilla, Dana Del George, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Odemaris Valdivia

Interested Parties: Diane Arieff, Lourdes Arevalo, Sheila Cordova, Ashley Eutsey, Corinne Hayes, Gary Huff, Sue Lee, Laura Manson, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, George Skriabin, Yukiko Tsuboi

I. Call to Order

II. Public Comments

III. Approval of Minutes

[Minutes from 28 September 2021](#)

IV. Chairs' Business

- a. Update on Senate Goals and Current Senate Activity
- b. Update on Senate Ad Hoc Committee re: Modalities

V. Discussion/Action Items

- a. PSI Proctoring Demo
- b. Honorlock Proctoring Demo
- c. Proctoring Service Criteria
- d. [Best Practices for Synchronous Online Teaching](#)

VI. Adjournment

Next scheduled meeting: 26 October 2021 at 12:45pm on Zoom