Santa Monica College Ad Hoc Modalities Committee

Meeting Minutes

Date & Time: Tuesday, 23 November, 2021 at 2:30-3:30pm
Location: Zoom

 (those marked with an asterisk were in attendance)

Chair
*Joelle Adams

Members
Jillian Alexander (part-time representative standing in for Catherine Matheson), *Jason Beardsley,
*Sheila Cordova, *Dana Del George, Josh Elizondo (or other student representative), *Chris Grant, Maral
Hyelar, *Luke Johnston, Jamar London, Catherine Matheson (or other part-time faculty representative),
*Kas Metzler, *Elisa Meyer, Peter Morse, *Howard Stahl, Yukiko Tsuboi, Sal Veas, *Tammara Whitaker,
*Denise White-Odimo (for Josh)

Interested Parties
*Christyanne Melendez

Interested Parties/Stakeholders: * Christyanne Melendez, *Chris Grant

I.   Call to Order and Agenda Approval

- Motion: Kas Metzler
- Second: Howard Stahl
- Approved – unanimous

II.   Public Comments

III.   Announcements

IV.   Approval Of Minutes

26 October 2021. Minutes taken by Elisa Meyer (thank you)

- Motion: Dana Del George
- Second: Howard Stahl
- Approved – unanimous

V.   Chairs' Business

Perspective Exercise

Writing Exercise: clarify problem, including cause and effect; consider solutions that are simple, elegant, and win-win-win; formulate your input to today's meeting (response to current proposal/new suggestion)

VI.   Action/Discussion Items

    A.   Review Proposal – J. Beardsley
    Slideshow

- use 3 filter types in Schedule of Classes: On Ground, Online, Hybrid

    B.   Review Proposal – D. del George
    Slideshow

- hybridize the Schedule as well as the location
- Dana said her plan is similar to Jason's: on-ground, online and hybrid (with hybrid meaning both on-ground/online and zoom/online)
- remove the flexible options - these specifics can be noted
- train instructors to give alternate assessments
- offer proctoring services to professors who teach fully online
- create a proctor pool for professors who want on-ground proctoring
- indicate in schedule of classes if exams will be proctored online of in person

    C.   Discussion of proposals

The Committee reviewed the two proposals suggested so far, noting that they are not mutually exclusive. The Committee expressed a desire to move forward with an output that not only addresses the present, but also makes room for future innovation and response to student/sector needs.

Howard suggested a "flagging" or "tagging" system that builds on Dana and Jason's suggestions. He will present a mock up at the next meeting.

VII.   Adjournment

Next Scheduled Meeting: 7 December 2021 at 2:30pm on Zoom